



POOL / SPA PERMIT APPLICATION

Date:		Permit Number:	JIPSP-	
Property Location:	Jekyll Island, Georgia 31527			
Applicant or Agent for Owner				
Name:	Address:			
City:	State	Zip Code		
Phone Number	Email Address			
Property Owners Information				
Name:	Address:			
City:	State:	Zip Code:		
Phone Number	Email Address:			
Contractor / Company				
Name:	Address:			
City:	State:	Zip Code:		
Phone Number:	Email Address:			
Electrician / Electrical Contractor				
Name:	Contact Person:			
Address	City:	State:	Zip Code:	
Phone Number:	E Mail Address:			
Pool / Spa Cost:		Pool / Spa Width:		Pool / Spa Length:
Pool / Spa Max Depth:				
Check All That Apply				
Commercial Install:	☐	Residential Install:	☐	
Pool Type:	Gunite: ☐	Fiberglass: ☐	Vinyl: ☐	Other: ☐
Pool Deck:	Grade: ☐	Elevated: ☐		
Spa: ☐	In Ground: ☐	Above Ground: ☐		
Gas:	Propane: ☐	Natural: ☐		
Water:	JIA: ☐	Private: ☐	Well: ☐	Auto Fill: ☐
Sewer:	JIA: ☐	Septic: ☐	Other: ☐	

Site Plan Requirements

- 3 sets of plans for commercial pools. 3 sets of plans for residential pools.
- Plan sheets minimum size of 24" x 36", scaled at 1/8 or 1/4.
- Plans must indicate:
 - 1) Address, street frontage, lot line dimensions, building setbacks and any easements and CMPA lines. Survey must be less than 10 years old by a licensed surveyor.
 - 2) All existing structures with dimensions from property lines.
 - 3) Pool, size and depths with dimensions from property lines and structures.
 - 4) Location of pool equipment with dimensions from property lines and structures.
 - 5) Location of water meter with proposed backflow preventer for public water service (JIA) or well. Pool drainage, overflow and discharge areas.
 - 6) For commercial pools: ADA access, ADA lift, ladders, steps, fence and gates.

Before you start digging you must contact Andrea Marroquin at 912-635-4406 with Historic Resources Department to schedule the date you plan to dig, for someone from this department will be on site to examine the dirt for artifacts.



OWNER AFFIDAVIT:

If you are the owner and intend to do the work or subcontract the work out, you must complete the following affidavit certifying that you are the owner of this parcel of land, that you have applied for this permit, and you are not subject to licensing as a contractor or subcontractor. Signing the affidavit, and in turn obtaining the permit in your name, names you are the owner, responsible for the work and compliance with applicable state and local codes. This affidavit must be completed with the signature of the person who witnessed your signature to this document, acknowledging your compliance with this application.

I, as the OWNER, will be responsible for the work performed on my property and I shall be responsible for compliance with all state laws regulating building construction and compliance with all County ordinances.		
Please Print Name Legibly:	Date:	Owners Signature:
Please initial: I understand that there are 3 required inspections that must be passed:		
Pool Bond:	Perimeter Bond:	Final:
Please print witness' name legibly:	Date	Witness Signature:

CONTRACTOR AFFIDAVIT:

I hereby declare that all information I have given is true and correct to the best of my ability.

Contractors Name	Date:	Contractors Signature
I, as a WITNESS, saw the owner affix their signature to this application, certifying that they will be responsible for the work performed on their property, and understands that they shall be responsible for compliance with all state laws regulating building construction and compliance with all Jekyll Island Ordinances and that they're not subject to licensure as a contractor or subcontractor in the state of Georgia.		
Please initial: I understand that there are 3 required inspections that must be passed:		
Pool Bond	Perimeter Bond	Final

A \$150.00 permit fee is required prior to issuance. Fee may be paid in-person at 100 James Road between the hours of 9am-5pm, or by calling 912-635-4000.