



South Dunes Picnic Rental Agreement

GROUP: _____ EVENT DAY / DATE: _____

CLIENT: _____ TIME: _____
(Park rental hours between 9:00am – 11:30PM)

ADDRESS: _____

EMAIL: _____ PHONE: _____

NAME OF EVENT FOR RESERVED SIGN: _____ ATTENDANCE # _____

RESERVATION FEE*: \$ _____ (*rates below are based per day)

AREAS NEEDED:

_____ COVERED SHELTER #1 (\$150.00) _____ COVERED SHELTER #2 (\$150.00)
_____ UNCOVERED TABLE #3 (\$100.00) _____ SERVING SHELTER #4 (\$100.00)

Return COMPLETED form & deposit to:

Jekyll Island Convention Center, 75 N Beachview Drive, Jekyll Island, GA 31527 Attn: Jekyll Park Rentals or jekyllparks@jekyllisland.com

FOR OFFICE USE ONLY

Amount Received _____ Date: _____

Cash _____ Check _____ Charge _____

Received by _____ Amount Due _____

ELECTRICITY NEEDED: YES NO

- The rental fee includes the shelter and/or tables only. Please keep in mind that the surrounding areas, parking lot, lawn, bathrooms, small surrounding picnic tables, beach are on a first-come first-served basis, they will be open to the public during your event, therefore these areas cannot be reserved.
- **Deposit & Cancellation:**
A 50% DEPOSIT IS REQUIRED WITH THIS COMPLETED RESERVATION FORM. The remaining balance is due 30 days before Date of event. **Cancellation policy:** If reservation is cancelled 60 days prior to event date – full refund. If cancelled prior to 30 days of event date – 50% of rental is non-refundable. If cancelled within 30 days of event date – entire rental payment is **non-refundable**. A **rain check** will be offered for the rental of South Dunes should area become rained-out, but rental payment is **non-refundable**.
- Electricity access is provided 1-hour prior and 1-hour after times booked. Please provide accurate times.
- Alcoholic beverages are allowed in South Picnic Area, but NO glass bottles are allowed.
- No open fires allowed in any area. There are no grills present. Gas grills are allowed.
- **Tacking, nailing and/or stapling anything to the tables, walls, support beams is prohibited.**

- By signing the Rental Agreement, client agrees to pay the cost of repair, restoration, replacement of damage done by you, your subcontractors, vendors, agents, or guest to the Jekyll Island Authority. The Jekyll Island Authority shall be held harmless for all claims arising out of use of the South Dunes picnic area. Client assumes full responsibility for theft, lost, or damage to any property or equipment brought to the facility. Client are to ensure that all vendors review and agree to comply with all requirements established by the Jekyll Island Authority. The client is also responsible to abide by all fire codes set by the Fire Marshall and Fire Department. By signing the Rental Agreement, you acknowledge that the Jekyll Island Authority is not responsible for policing fire code adherence and is not responsible for the refunding of private functions. The party in charge of the function is responsible for the conduct of all that attend. Client is responsible for compliance with the Jekyll Island Authority's Noise Ordinance and all other ordinances and laws by all persons attending the events.
- Client hereby waives, releases, relinquishes, discharges and agrees to indemnify, protect and save harmless the Jekyll Island – State Park Authority and the State of Georgia (including the State Tort Claims Trust Fund), their officers, agents, and employees (hereinafter collectively referred to as Indemnitees), of and from any and all claims, demands, liabilities, loss, costs or expenses (including attorneys' fees) for any loss or damage (including but not limited to bodily injury or personal injury including death, property damage, workers' compensation benefits, employment benefits, libel, slander, defamation of character, and invasion of privacy), caused by, growing out of, or otherwise happening in connection with this Rental Agreement, due to any act or omission (whether intentional or negligent, through theft or otherwise) on the part of the client, its agents, employees, subcontractors, or others working at the direction of the client or on its behalf; or due to any breach of this Agreement by the client or due to the application or violation of any pertinent federal, state or local law, rule or regulation by the client, its agents, employees, subcontractors, or others working at the direction of the client or on its behalf; or caused by any other person.
- Teardown and cleanup must be completed within two hours after the event ends to not incur additional charges. The client and its sub-contractors are responsible for teardown/cleanup, returning area to condition immediately prior to event, removal of all trash (including perishable items) , removal of catering equipment and repair of any damage. All party rental equipment must be arranged for pick-up no later than 7am the following morning. The Jekyll Island Authority is not responsible for any equipment left out on property overnight.
- Alcoholic beverages are allowed, but NO glass bottles are allowed. Client shall be responsible and liable for any damages arising from use of alcoholic beverages at an event. Any person who creates disturbance, endangers others, or fails to abide by facility policies, state or federal law is subject to ejection from the facility and must vacate property or be arrested on trespassing charges. Client shall abide by all local, state, and federal laws applicable to the servicing of alcoholic beverages at the event.
- No sparklers, fireworks, or open flames (including heaters) are permitted. Any candles that one uses must be battery or LED operated. No open flame. No pins, nails ,staples, or tapes are permitted on any walls, ceiling or floors on property. No glitter, sequins, confetti, fake snow, bird seed, dried rice, or ballon release is allowed. No tent allowed unless permitted by Jekyll Island Authority. No signs may be used outside the Beach Deck advertising any event or activity unless written approval has been granted through the Jekyll Island Authority.
- South Dunes Park is landscaped and maintained by the Jekyll Island Authority. If any damage is determined as a result of a park rental, the party contracting the space will be responsible for the payment of its repairs. The repairs will be done by the Jekyll Island Authority. This includes damage to grass, irrigation system, lighting, electrical, and/or tables.
- Signature below indicates that the Client's representative has read this form and the Client agrees to abide by the rules set forth by the Jekyll Island State Park Authority.
- The validity, construction, and performance of this Rental Agreement shall be governed by the laws of the State of Georgia, without regard to the conflict of law provisions.
- Georgia State Patrol 912.635.2303 handles problems after office hours. **Please bring a copy of this form.**
- **Contact Conleigh Piazza, Park Rental Manager with any afterhours park issues – 912.223.0131 or Jekyll Island Guest Services – 912.635.3636**

Signature of Client's Representative

DATE: _____

Signature of Jekyll Island Convention Center Representative

DATE: _____

*****Inquiries: **Please leave a voicemail at 912-635-6400. Your call will be returned within 24 hours during the business week or email: jekyllparks@jekyllisland.com.**

*There is no charge for the use of this picnic area, or any facility located therein. However, without reservations, use is on a first come, first served basis. The reservation fee is not for use of the property. The fee covers the Authority's administrative costs for posting reservations, assuring availability of the facilities, providing trash pickup and electricity.