

The Jekyll Island - State Park Authority

Monthly Percentage Rent Report Form

May be used for Short Term Vacation Rental License or Long Term Rental License

Rental License # _____

Month * Only 1 month	Gross Revenue	%	Percentage rent due
A	B	C	D
		3%	

Address of Property rented _____

Name of Person Filing Report: _____

Phone number _____

Authorized Signature (REQUIRED) _____ Date _____

I certify this statement has been examined by me and is true, correct and complete

Percentage rent is due and payable on or before the 15th day of each calendar month for the calendar month just preceding.

Example: percentage rent for August is due no later than September 15th

Payments received *after the 15th* are subject to a late charge of 1 1/2% per month (annual percentage of 18%) that will be added based on rent due.

Please submit this form monthly even if no rent is due. Thank you.

Instructions:

- A. Enter the month *ex: August*
- B. Enter rental revenue for the month *ex: \$2500.00*
- C. This is percentage set by JIA - no entry needed here
- D. Multiply column B times column C and enter the amount in this column. (this is the amount you will pay for the month)

SUBMIT FORM WITH PAYMENT TO:

**Jekyll Island Authority; ATTN: Accounts Receivable
100 James Road
Jekyll Island, GA 31527**