



Turtle Stage and Village Green Reservation Form



GROUP/NAME OF EVENT: _____

DATE: _____ TIME: _____

CLIENT: _____ PHONE: _____

ADDRESS: _____

EMAIL ADDRESS: _____ EST. ATTENDANCE # _____

RESERVATION FEE*: \$1000.00 per hour (includes set up and tear down time). There is a 4 hr. minimum requirement.

AREA AVAILABLE: Beach Village Turtle Stage & Lawn

ELECTRICITY NEEDED: _____ YES _____ NO

EXPLANATION OF ELECTRICAL NEEDS: _____

FOR OFFICE USE ONLY				
Amount Received	Date:			
Cash _____	Check _____	Charge _____	Received by _____	Amount Due _____

- The rental fee includes the Turtle Stage and the Village Green Lawn. The Turtle Mosaic is approximately 60 feet square on the plaza and the stage is 30 feet round. There are 3 steps up to the stage that are 43 inches wide, and the top step is 42 inches wide. **Please keep in mind that the surrounding area, shops, restrooms, parking lot, restaurants will be open to the public during your event.**
- Electrical access is provided for contracted time frame. Please make sure that you have given correct event start and end times. Note that lighting restrictions are applicable during sea turtle nesting season which is May 1 through October 31.
- **DEPOSIT REQUIREMENT:** A 50% deposit is required along with the completed reservation form. The remaining balance is due by 30 days in advance of the event date. **Your space is not confirmed until a deposit is paid and this form is executed.**
- **CANCELLATION POLICY:** Deposits are 100% refundable if your event is cancelled over 180 days before the event date, 50% refundable if cancelled between 180-90 days before the event date. Deposits are not refundable if cancelled less than 90 days before the event date.
- Georgia State Patrol 912-635-2303 provides emergency services on the island. **Please have a copy of your event reservation confirmation on hand during your event times.**
- No open fires allowed in any area.
- Client hereby waives, releases, relinquishes, discharges and agrees to indemnify, protect and save harmless the Jekyll Island – State Park Authority and the State of Georgia (including the State Tort Claims Trust Fund), their officers, agents, and employees (hereinafter collectively referred to as Indemnites), of and from any and all claims, demands, liabilities, loss, costs or expenses (including attorneys’ fees) for any loss or damage (including

but not limited to bodily injury or personal injury including death, property damage, workers' compensation benefits, employment benefits, libel, slander, defamation of character, and invasion of privacy), caused by, growing out of, or otherwise happening in connection with this Rental Agreement, due to any act or omission (whether intentional or negligent, through theft or otherwise) on the part of the client, its agents, employees, subcontractors, or others working at the direction of the client or on its behalf; or due to any breach of this Agreement by the client or due to the application or violation of any pertinent federal, state or local law, rule or regulation by the client, its agents, employees, subcontractors, or others working at the direction of the client or on its behalf; or caused by any other person.

- The validity, construction, and performance of this Rental Agreement shall be governed by the laws of the State of Georgia, without regard to the conflict of law provisions.
- Signature below indicates that the Client's representative has read this Rental Agreement and the Client agrees to abide by the rules set forth by the Jekyll Island State Park Authority.

Signature of Client's Representative DATE: _____

Signature of Jekyll Island Convention Center Representative DATE: _____

Inquiries : Please leave a voicemail at 912-635-6400. Your call will be returned within 24 hrs. during the business week or email: jekyllparks@jekyllisland.com

Return COMPLETED form & deposit to:

Jekyll Island Convention Center, 75 N Beachview Drive, Jekyll Island, GA 31527 Attn: JI Park Rentals