JEKYLL ISLAND-STATE PARK AUTHORITY January 28, 2020

The Jekyll Island State Park Authority (JIA) committees met in Public Session on Tuesday, January 28, 2020 at the Jekyll Island Convention Center.

Members Present: Joseph B. Wilkinson, Jr., Chairman

Bob Krueger, Vice Chairman Bill Gross, Secretary/Treasurer

Dale Atkinson

Glen Willard, via Teleconference Mark Williams, via Teleconference Buster Evans, via Teleconference

Members Absent: Trip Tollison

Joy Burch-Meeks

Key Staff Present: Jones Hooks, Executive Director

Noel Jensen, Chief Operations Officer Dennis Gaily, Director of Public Safety Marjorie Johnson, Chief Accounting Officer

Melissa Cruthirds, General Counsel

Jenna Johnson, Human Resources Director

Kate Harris, Marketing Director

Cliff Gawron, Director of Landscape and Planning

Spencer Brookman, Director of Golf

Rob Mahon, Georgia Sea Turtle Center General Manager

Maria Humphrey, Lease Manager Michelle Webb, Executive Assistant

Various members of the public, JIA staff, and press were present.

Chairman Wilkinson called the committee sessions to order at 9:33 a.m., introduced those participating via teleconference, and a quorum was established.

I. Jekyll Island Foundation

- A.) Ms. Dion Davis, Executive Director introduced various Jekyll Island Foundation members present.
- B.) Ms. Davis provided a PowerPoint presentation about the Jekyll Island Foundation. This update included the financial history showing a 3.3% return on JIA investments and monies paid out during specific campaigns. She concluded her presentation by showing photos from successful JIF fundraising and events.

II. Historic Preservation/Conservation Committee

A.) Mr. Carswell spoke about Sustainability Initiatives and an Island Wide Waste Assessment. This assessment will be in partnership with Dr. Jenna Jambeck of the University of Georgia. Mr. Carswell introduced the Board to some of Dr. Jambeck's work and expertise which included both international work and, a mobile application called the Marine Debris Tracker which is highly utilized by the Georgia Sea Turtle Center. Over the next year, Dr. Jambeck and her team will be completing a comprehensive waste assessment study called a Circularity Assessment Protocol (CAP). Not only will this provide a baseline of waste on the island but will also direct potential improvements.

Ms. Jackie Becker of Jekyll Goes Green stated this new group's mission is to educate residents and guests about reducing the use of plastic waste, replacing disposable items with reusable, and recycling. They are partnering with both JIA and the Georgia Sea Turtle Center in their efforts. They are sponsoring a reusable shopping bag design contest with local schools and had worked with island restaurants regarding takeout boxes and plastic straws. Furthermore, they are working with an artist on St. Simons Island to create a sea turtle sculpture from marine debris. They hope to raise awareness of marine debris with this project. Furthermore, the group has been in contact with Waste Management to better understand the local recycling process.

Mr. Richard Chewning the Center Director of Camp Jekyll spoke about their recycling program. Since opening three years ago, they have been working to implement and improve the gathering and sorting of recyclables. He described the camp's multifaceted solutions which include education of campers and counselors, hand sorting collected recyclables to limit contamination, and the use of a single stream compactor. In the future they are looking to expand their recycling collection to the soccer fields as well investigating composting.

Mr. Krueger commented that, as compared to the rest of Georgia, Jekyll had much cleaner roadways.

Mr. Wilkinson stated how proud he was of Jekyll and these organizations for their wonderful work.

Dr. Al Tate spoke during public comment. He was concerned about the work done on the causeway by Georgia Power in the new powerline installation project. The land where the new poles was razed. The poles have been moved to avoid the bird heronry, but he stated that three 20-foot swathes had been cut into the heronry, which are used this time of year for nesting. He asked that Georgia Power stop this cutting and JIA consider monitoring birds on the island to better protect them.

III. Finance Committee

- A.) Finance Committee Chair Bill Gross summarized the December Financials as presented in the published packet. He noted that December's financials were great, particularly considering the considerable amount of rain the island received for the month.
- B.) Noel Jensen, Chief Operations Officer, explained that the Surf Lagoon Water Park in Pooler, GA had closed for business reasons in March of 2019. JIA had been in touch with the owners of the property and had used maintenance funds to buy needed items such as shades, tables, and chairs. Additionally, the Surf Lagoon Water Park owners asked if JIA would like to purchase a four-slide complex for \$100,000 which would be worth \$1.2 million dollars installed. The slide has been inspected and is in great shape. The price for dismantling and transporting the slide to Jekyll would total \$68,000. If purchased, this slide would be installed after the completion of the 2020 season. Then in fiscal year 2021, an additional budget request of \$320,000 would allow the slide to be installed and become operational. In all, a \$480,000 investment for a \$1.2 million-dollar slide. Mr. Hooks stated negotiations were ongoing for this purchase. Also, this slide, if added would fit within the current waterpark footprint, scheme, and design. Mr. Jensen stated this deep discount stemmed from the owner's desire to turn the former water park property into hotels, which could not begin construction till the slide complex was moved.

Mr. Gross complemented the JIA staff's efforts in recycling and reusing this slide. Mr. Krueger clarified that if acquired, this slide would be a new feature, not replace any existing amenities at the park. Mr. Jensen stated this was correct. This slide would fit contiguous with an existing slide which is also 40" height, using the same tubes and same sized body slides. Mr. Wilkinson had Mr. Jensen clarify the timeframe of this project, which would potentially open in the summer season of 2021.

Mr. Krueger moved to approve the Pooler Slide project for \$168,000 passed unanimously. The motion was seconded by Mr. Atkins. The motion was unanimously approved.

C.) Dennis Gailey, Director of Public Safety presented a proposed Fire Truck Grant (1974 Firetruck) to Horse Creek Georgia Volunteer Fire Department in Exchange for Support in Time of Future Need. Mr. Gailey stated the fire truck in question had been donated in 2005 to the JIA and primarily used as back-up and for several of the brush fires on the island. Last year, Glynn County donated a newer engine to Jekyll Island, which was currently receiving the final touches of refurbishment. Therefore, the JIA Fire Department would like to grant the 1974 fire truck in question to a fire department in need.

Mr. Krueger asked the location of Horse Creek Volunteer Fire Department. Mr. Gailey stated it is located between Lumber City, Georgia and Jacksonville, Florida. The Horse Creek VFD had inspected the truck. It is a very small department, rural, and dependent on donations. Mr. Gailey stated the Jekyll Island Fire Department would be delighted to grant this donated truck to Horse Creek for further use. Mr. Krueger and Mr. Hooks commented about the age of the truck.

Mr. Atkins moved to approve the fire truck grant to Horse Creek Georgia Volunteer Fire Department in exchange for support in time of future need. The motion was seconded by Mr. Krueger. The vote was unanimously approved.

There was no public comment.

IV. Human Resources Committee

A.) No Report

V. Marketing Committee

A.) Ms. Kate Harris reported to the Board about the Marketing Department. The new Group Activity Guide was available to meeting planners interested in promoting unique opportunities for conventions and group meetings. She highlighted several new and returning groups that will be meeting at the Convention Center. She stated the Marketing and Sales Departments are intensifying fam trips, including several upcoming international. Ms. Harris drew the Board's attention to digital statistics available in the blue folders highlighting Jekyll's digital successes and tactics moving forward. Furthermore, she highlighted Jekyll's presence in news media, and a recent article in Travel and Leisure. Next, Ms. Harris showed the Board photos of new golf carts and museum trollies. Finally, she highlighted the newly complete entrance sign.

There were no questions or comments from the Board or the public.

VI. Legislative Committee

A.) No Report

VII. Committee of the Whole

A.) Mr. Troy Vincent started the Golf Master Plan update and presentation by thanking the Board. He stated that along with this presentation for Board, he would also be presenting the same slides and concepts in a public session later in the afternoon. He then introduced his team and partnering firms. He reviewed the Golf Master Plan process to date and spoke to the Golf Course Site Analysis of the current golf conditions on Jekyll Island they had produced, as well as the previous public input and study. Mr. Vincent spoke to the current degraded state and expired life spans of many of Jekyll golf courses, despite excellent work from staff.

He also highlighted the current substantial financial subsidy of \$615,000 from JIA to run the golf courses, as opposed to the possibility of the golf course making profits. Mr. Vincent felt that reductions in golf were in order and would be explored by his team. Mr. Hooks then spoke further about the Assessment available in the meeting packet. Mr. Vincent stated in several examples, that while the courses are still playable, they are noticeably aged and in poor condition. He stated the Pond and Company had identified fresh and saltwater features that could benefit from changes. He read out loud the mission statement for the Golf Course Master Plan.

Trends he is recommending include enlarged and re-orientated practice areas and a shorter, a par 3 executive course. However, he assured the Board the Dunes course would remain, and be restored.

Mr. Vincent emphasized that while he had met with the JIA briefly, he had not been given strong directives to the envisioned outcomes from the Authority. His team had been allowed total flexibility. Furthermore, the designs to be shown today had not been seen by the Authority.

Mr. Atkins asked if secondary revenues from golf had been considered, and Mr. Hooks and Mr. Vincent answered that secondary financial impacts were noted in a previous study.

Mr. Vincent and his team then unveiled four design concepts which alter the current golf courses in several ways, looking for efficiencies, reorganizing play, and overall decreasing the amount of golf available. Land from the eliminated holes would be reused in new ways such as additional conservation, recreation, or development. Each design was reviewed in both concept and by measurements and numbers. Mr. Vincent stated that all four proposal were just concepts with "puzzle pieces" that could be moved and re-arranged within the existing 697 golf acres.

Mr. Vincent finished his presentation with design concepts featuring more native plants, and less maintained turf which would translate into savings in maintenance and irrigation. Furthermore, JIA may consider using gray water of aquifer water for irrigation. Mr. Vincent concluded by requesting feedback from the board and reminded the public about the afternoon session.

B.) Melissa Cruthirds, General Counsel stated the second reading and possible adoption of #O-2019-5, Amendment to Sec. 18-16(e), Penalty for Pet Violations (Clerical Correction)

JEKYLL ISLAND-STATE PARK AUTHORITY January 28, 2020

was a requested correction to a scrivener's error citing an incorrect sub-paragraph in code. The motion to adopt ordinance #O-2019-5, amendment to Sec. 18-16(e), Penalty for Pet Violations (clerical correction) as recommended by staff was made by Mr. Krueger and seconded by Mr. Atkins. The motion passed unanimously.

- C.) Ms. Cruthirds stated resolution #R-2020-1, Fine Schedule stemmed from a request from the Magistrate Judge in Glynn County who has initial jurisdiction over Jekyll Island for code violations. Judge Harrell requested a fine schedule. Mr. Cruthirds emphasized that the fines listed in this resolution were not new, but a summary of fines currently listed in code. Mr. Kruger moved to adopt resolution #R-2020-1, Fine Schedule as recommended by staff. It was seconded by Mr. Gross. The motion passed unanimously.
- D.) Ms. Marjorie Johnson, Chief Financial Officer, explained Resolution #R-2020-2, new bank account for OneGeorgia Grant and signatory update of Ameris accounts would authorize the opening of a new account with JIA's current financial institution, Ameris Bank, to deposit grant monies from OneGeorgia awarded to help with the completion of the revetment project. The OneGeorgia grant requires a separate, noninterest-bearing account for the deposit of grant funds. Mr. Gross moved to adopt resolution #R-2020-2, new bank Account for OneGeorgia Grant and signatory update of Ameris accounts. It was seconded by Mr. Adkins. The motion carried unanimously. Ms. Johnson further explained that the bank resolution document defines the signatories on all Ameris Bank accounts. The new list of signatories would be: Jones Hooks, Executive Director; Jennifer Johnson, Director of Human Resources; Noel Jensen, Chief Operations Officer; and Kate Harris, Senior Director of Marketing. The motion was made by Mr. Krueger and seconded by Mr. Adkins. In discussion, Mr. Hooks clarified that when one signature changes, the bank requires an updated resolution for all signatories. The motion carried unanimously.
- E.) During the Executive Director's Report, Mr. Hooks directed the Board's attention to the Projects Update available in their blue folders. He highlighted from this report photos from the Marriot Courtyard / Residence Inn project.

Mr. Hooks updated the Board the previous RFP #358 for Records Management approved by the Board had not received as many responses as anticipated. Therefore, in consultation with the State, the deadline had been extended. Board consideration is anticipated at the February Board meeting.

Mr. Hooks stated beach crossovers are the final phase of the revetment project. He stated the crossover construction will be phased contingent upon available funds. American with Disabilities Act (ADA) access ramps will be constructed where possible.

Mr. Hooks announced to the Board the JIA's participation in the StormReady program the and recognized the significant work Mr. Reid Trawick and Mr. Yank Moore had done. This positively effects the island's National Flood Insurance grading, but furthermore verifies the island's preparedness for storms. Mr. Hooks stated his pride in this accomplishment and the Board gave the staff a round of applause.

In other operations comments, Mr. Hooks stated the Water/Wastewater Department has been selected as one of the locations in Georgia to be granted a waiver from the Environmental Protection Agency from constant monitoring to periodic monitoring due to the completeness and quality of reports submitted.

Additionally, the new 2019 Progress Report was presented.

JEKYLL ISLAND-STATE PARK AUTHORITY January 28, 2020

Mr. Hooks showed a Delta Airlines Magazine highlight of Congressman Buddy Carter where the Congressman stated Jekyll Island was the best place in his state to get away from it all. Mr. Hooks stated he would express his appreciation to Congressman Carter.

Mr. Hooks reported he had met with Georgia Power and brought forward three areas of concern about damage and restoration on the causeway.

Mr. Hooks also brought the board's attention the changes and improvement at the Welcome Center gates. He stated that the new gate system was anticipated to be fully online on March 1st and encouraged board members, staff, and residence to follow the new signed procedures.

Mr. Hooks spoke with the State Department of Transportation and thanked them for the very successful lane installation at the end of the causeway on Highway 17. Another lane addition for deceleration from the south to the north is upcoming, along with paving on Highway 17 in the June/July timeframe.

The JIA has continued to work with the Georgia Department of Natural Resources on the Beach Lighting Ordinance. A preliminary briefing had been conducted with hotels on Jekyll and a public session was being looked at to occur possibly in the first two weeks of February.

The Golden Ray Unified Command was expected to release new information soon about further removal plans. The Unified Command had received excellent compliments in Atlanta to their response and concern for protecting the environment.

Finally, the Georgia Pacific Corporation had awarded the Jekyll Island Fire Department a \$4,000 grant to purchase fire equipment. Mr. Gailey was offered congratulations on the award.

F.) There were no chairman's comments.

The floor was then opened for public comment.

Bonnie Newell stated that while she was not a golfer, she would encourage the consideration of an addition of a public venue area at the lake.

Mindy Egan stated for the public that there were a number of subsidies being provided by the Jekyll Island Authority other than golf. She stated that the National Golf Foundation Report stated that public golf courses were often subsidized. Additionally, she was concerned about the readability of the projections of the proposed golf course designs at the meeting. Finally, she asked to have the board consider early public availability of the items in the Board's blue folders.

Chairman Wilkinson and Mr. Hooks assured the public that proposed golf course designs would be available on the website.

There was a motion to adjourn for a five-minute break, but it was decided to move forward with action items for consideration.

Chairman Wilkinson announced there was still a quorum.

1. Commissioner Williams moved to approve the Minutes of the December 17, 2020 Board Meeting as presented. The motion was seconded by Mr. Willard and passed unanimously.

Finance Committee:

- 2. Committee recommended approval of the Pooler Slide project for \$168,000 passed unanimously.
- 3. Committee recommended approval of the Fire Truck Grant (1974 Firetruck) to Horse Creek Georgia Volunteer Fire Department in Exchange for Support in Time of Future Need passed unanimously.

Committee of the Whole:

- 4. Committee recommended adoption of Ordinance #O-2019-5, Amendment to Sec. 18-16(e), Penalty for Pet Violations (Clerical Correction) passed unanimously.
- 5. Committee recommended adoption of Resolution #R-2020-1, Fine Schedule passed unanimously.
- 6. Committee recommended adoption of Resolution #R-2020-2, New Bank Account for OneGeorgia Grant and Signatory Update of Ameris Accounts passed unanimously.

Mr. Krueger moved to adjourn; seconded by Mr. Atkins. The vote was unanimous. The meeting concluded at 11:54 a.m.



The Jekyll Island Authority (JIA) Committees and Board met in public session on Tuesday, January 28, 2020 at the Jekyll Island Convention Center.

Members Present: Joseph B. Wilikinson, Jr.

Bob Krueger, Vice Chairman Bill Gross, Secretary/ Treasurer

Dale Atkinson

Via Teleconference: Mark Williams

Glen Willard Buster Evans

Members Absent: Joy Burch-Meeks

Trip Tollison

Meeting Summary

The following items were approved:

- 1. Minutes of the December 17, 2019 Board Meeting
- 2. Slide Acquisition for \$168,000
- 3. Fire Truck Transfer (1974 Firetruck) to Horse Creek Georgia Volunteer Fire Department in Exchange for Support in Time of Future Need
- 4. Adoption of #O-2019-5, Amendment to Sec. 18-16(e), Penalty for Pet Violations (Clerical Correction)
- 5. Resolution #R-2020-1, Fine Schedule
- 6. Resolution #R-2020-2, New Bank Account for OneGeorgia Grant and Signatory Update at Ameris Accounts



Agenda Tuesday, January 28, 2020 9:30 a.m. Jekyll Island Committee/Meeting Jekyll Island Convention Center Room 7/8

*All applicable public comments will be heard during the appropriate committee section.

Chairman, Joseph B. Wilkinson, Jr. - Call to Order

I. Jekyll Island Foundation

- A.) Introduction of the Jekyll Island Foundation Board Members
- B.) Presentation by Dion Davis, Executive Director

II. Historic Preservation/Conservation Committee

Bob Krueger, Chair

- A.) Sustainability Initiatives Benjamin Carswell, Director of Conservation
 - 1. Island Wide Waste Assessment Benjamin Carswell, Director of Conservation
 - 2. Jekyll Goes Green Presentation Jackie Becker, Jekyll Goes Green
 - 3. Recycling at Camp Jekyll 4-H Richard Chewning, Center Director

III. Finance Committee

Bill Gross, Chair

- A.) December Financials Bill Gross, Chair
- B.) Pooler Slide Acquisition for \$168,000 Noel Jensen, Chief Operations Officer
- C.) Fire Truck Grant (1974 Firetruck) to Horse Creek Georgia Volunteer Fire Department in Exchange for Support in Time of Future Need—Dennis Gailey, Director of Public Safety

IV. Human Resources Committee

Buster Evans, Chair

A.) No Report

V. Marketing Committee

Joy Burch-Meeks, Chair

A.) Report from Marketing Department – Kate Harris, Senior Marketing Director

VI. Legislative Committee

Trip Tollison, Chair

A.) No Report

VII. Committee of the Whole

Joseph B. Wilkinson, Jr., Chair

- A. Golf Master Plan Update and Presentation Troy Vincent of Vincent Design, LLC
- B. Second Reading and Possible Adoption—#O-2019-5, Amendment to Sec. 18-16(e), Penalty for Pet Violations (Clerical Correction) Melissa Cruthirds, General Counsel

- C. Resolution #R-2020-1, Fine Schedule Melissa Cruthirds, General Counsel
- D. Resolution New Bank Account for OneGeorgia Grant and Signatory Update of Ameris Accounts Marjorie Johnson, Chief Financial Officer
- E. Executive Director's Report Jones Hooks, Executive Director
 - 1. Projects Update
 - 2. Update of Extension for Request for Proposal #358 Records Management
 - 3. Request for Quote Beach Crossovers
 - 4. StormReady Program— Reid Trawick, Fire Marshal and Yank Moore, Conservation Land Manager
- F. Chairman's Comments

Adjournment

5 Minute Break (if needed)

Board Meeting Agenda

Chairman, Joseph B. Wilkinson, Jr. - Call to Order

Action Items

- 1. Minutes of the December 17, 2019 Board Meeting
- 2. Pooler Slide Acquisition for \$168,000
- 3. Fire Truck Grant (1974 Firetruck) to Horse Creek Georgia Volunteer Fire Department in Exchange for Support in Time of Future Need
- 4. Consideration of #O-2019-5, Amendment to Sec. 18-16(e), Penalty for Pet Violations (Clerical Correction)
- 5. Resolution #R-2020-1. Fine Schedule
- 6. Resolution New Bank Account for OneGeorgia Grant and Signatory Update at Ameris Accounts

Adjournment

Members of the Jekyll Island Authority Board will be joining the Jekyll Island Foundation at the Mosaic for a luncheon celebration.

Note to the Public:

The Golf Course Master Plan Public Session will be held Tuesday, January 28, 2020 from 2:30 p.m. to 4:00 p.m. in Jekyll Island Convention Center Room 7/8

At this meeting, Vincent Design, LLC and the design team will present an assessment of current Jekyll Island course conditions as well as several initial draft concepts. Opportunity for Questions and Answers will be provided.

CAP for Jekyll Island, GA

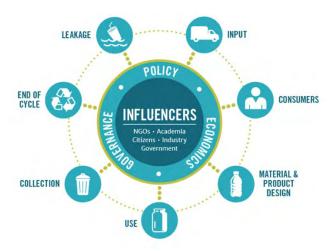
Dr. Jenna Jambeck, Professor Amy Brooks, PhD Student; Kathryn Youngblood, Research Engineer, and CAP Team University of Georgia

Start Date: Oct. 7, 2019 End Date: Oct. 6 2020

1.0 Introduction

Professor and Director Jenna Jambeck and her team at Center for Circular Materials Management (C2M2) in the New Materials Institute at the University of Georgia have developed a Circularity Assessment Protocol (CAP) which is a standardized assessment protocol used to collect community-level data that serves as a baseline for both making decisions about interventions and quantifying the impacts from interventions. The Jambeck Research Group's CAP has been implemented and used over 40 locations including by the World Bank in the Seychelles; National Geographic in their Sea to Source exxpedition https://blog.nationalgeographic.org/2019/05/02/national-geographic-to-launch-international-sea-to-source-expeditions-for-inclusive-solutions-to-the-plastic-waste-crisis/ of 10 sites in Bangladesh and India; by the Asia Pacific Economic Cooperation (21 countries that border the Pacific) in partnership with Ocean Conservancy in two cities in Chile, and in partnership with eXXpedition Around the World in 30 locations globally https://exxpedition.com/expedition/round-the-world/.

The CAP characterizes seven community components: 1) inputs, 2) consumption, 3) product design, 4) use, 5) collection, 6) end-of-cycle management (including collection and waste management), and 7) plastic leakage into the environment. Various influencing factors drive this system including governance, economics, policy and legislation (e.g., bans, taxes, extended producer responsibility). Furthermore, multiple stakeholders exist at every level of the CAP influencing the complex system and these include citizens, government, industry, NGOs and academia. While the hub and spoke model illustrates the CAP (below), it is a complex system with components inherently interconnected to each other and to life-cycle impacts beyond each component.



The CAP is a framework approach to addressing marine litter originating from land-based sources (Figure below). But it can also include data collection for marine or water-based sources through parallel research questions, and the quantity of leakage from this sector will be characterized during litter assessments (e.g., if fishing gear is an issue, it is typically evident on litter surveys on land as well).



The framework will support points of intervention and actions, including guidance on most effective impact (in terms of environmental and economic) to improve circularity. The CAP can help to inform a community by giving them a baseline assessment to work from and direct potential actions to take to improve the areas that most need it (and that are affordable)

The CAP can inform and support the Government to define policies and good practices related to solid waste management and waste infrastructure, the CAP also facilitates an understanding of solid waste and plastic management through a social lens. This will provide an understanding of peoples' behaviors (both local and transient) which will inform policy and interventions.

2.0 Scope of Work

The team from the University of Georgia will use the Circularity Assessment Protocol to engage the sample of communities on-the-ground and compile data on use and leakage of plastics (primarily packaging) from the perspective of the local people.

Specific activities include:

- 1. A literature review of all data previous collected on CAP components, and especially waste management. Also, a typical literature search of both peer-reviewed publications and gray literature (note the literature search will include both land- and sea-based activities).
- 2. Standard definitions and protocols used to collect materials and plastic management data in on-the-ground field work conducted by the UGA team.
- 3. Field work, including discussions with local entities, relevant authorities, stakeholders and data collection.
- 4. Mapping and analysis of the data on the island. The baseline will be created by:
 - a. Characterize the input and use of plastic packaging and products on Jekyll Island.
 - b. Characterize the leakage of plastic litter into these same communities (this has been done extensively by the GSTC, so that data will be used as possible, but the data to correspond with the stores will be collected as well.
- 5. Discussions with Government and key stakeholders, community representatives on data findings and proposed recommendations

All data will be provided to Jekyll Island Authority, and whomever else is designated.

3.0 Outputs

- 1. GIS Maps and quantitative summary of:
 - a. Quantity, location and characteristics of litter items found
 - b. Quantity, location of stores and vendors selling plastic packaged items
 - c. Major brands and types of packaging sold on the island
 - d. Quantity, location and status of trash cans or recycle bins
 - e. Quantity and location of to-go food and coffee shops
 - f. Density of quantitative data (per unit area)
- 2. Qualitative data is analyzed with NVivo software where the following will be described:
 - a. Highlights and trends of common themes mentioned by interviewees
 - b. Highlight specific comments and quotes that illustrate the community issues and awareness about the issue
 - c. Most popular or most innovative ideas from participants in the workshop or interviewees in addressing this issue.
- 3. Social Media analysis from the UGA social media analytics team.
- 4. Recommendations to the government and local community with how to move forward in addressing plastic waste leakage and future monitoring.
- 5. Final Report summarizing the above electronic submission
- 6. GIS maps and data electronic files

4.0 Timeline

Month	Activities/Milestone
October 2019	Reconnaissance, meetings, getting a better understanding of how waste is
	managed on Jekyll
Spring	Conduct first round of field work and waste sorting
(February)	
2020	
Oct. –	Literature search, existing data compilation, GIS map base-layer work,
February	identify sampling sites
2020	
June 2020	Travel for field work (~2 weeks)
	Milestone: quantitative and qualitative original data collection
July 2020	Data analysis
	Milestone: initial reporting
July- August	Report writing, map creation – Draft Report for Review
2020	
Sept. – Oct.	Final Report
2020	

5.0 Budget

- Salary for students and research engineers on project \$1,000 (undergrad time at \$10/hr)
- Travel \$3,000 (4 students/staff for one week on the island)
- Supplies for the waste sort \$1,000 (gloves and personal protection equipment, wood and screens to build sorting table)

6.0 Detailed Methods

1. Land sampling strategy and parameters:

1.1 Site Selection Strategy

The site selection will be provided by UGA for Jekyll. Depending on the size of each community, more sites will be chosen for more comprehensive characterization. Three 100-300m transects are walked in each site area.

- When available, administrative boundaries for the sites will be used.
- 2. If administrative boundaries are unavailable publicly, sites will be geospatially located by the GPS coordinates that result from searching the community names in Google Maps.
- 3. Sampling areas for communities that are within 5 km of the Marina (or coastline) are bounded by the nearest 5 km length of the coastline (2.5km upstream and downstream of the community point) and 5 km inland from the coast. This results in 25km² area from which the field sampling sites are selected.
- 4. Within this area, population density data from LandScan™https://landscan.ornl.gov/ is extracted and locations of field sampling areas are further limited to the most densely populated 5th of the community area.

5. From the most densely populated areas, three (3) circular areas 1km in diameter are randomly generated for field sampling. Within each field sampling sites, the CAP teams will conduct three (3) 1m x 100-300m transects, or a minimum of nine (9) total for the community. Coverage of the most densely populated areas of each community will be dependent upon the distribution of the population.

1.2 Community/City context parameters (field and desktop)

At each site, the following basic parameters will be collected:

- GPS location and photos of general community/city characteristics and sites
- Current weather and previous week's weather and significant previous weather events
- · Community events, holidays, festivals, celebrated in the past week
- Population and population density (desktop)
- Census demographic data (anything publicly available)
- Local policies related to waste management and plastic (and level of enforcement reported by the on-site team)

2.0 Circularity Assessment Protocol

2.1 Overview

The Circularity Assessment Protocol (CAP) is a standardized assessment protocol used to collect community-level data to inform decisions about how to reduce plastic pollution. The CAP characterizes seven community components: 1) inputs, 2) consumption, 3) product design, 4) use, 5) collection, 6) end-of-cycle management (including collection and waste management), and 7) plastic leakage into the environment. Various influencing factors drive this system including governance, economics, policy and legislation (e.g., bans, taxes, extended producer responsibility). The CAP is a framework approach that primarily addresses mismanaged plastic originating from land-based sources, but it can also include data collection for marine or water-based sources through parallel research questions. The framework will support points of intervention and actions, including guidance on most effective impact (in terms of environmental and economic) to assist with and improve the implementation of the circular economy. The CAP also can help to inform a community by giving them a baseline assessment to work from and direct potential actions that are available and affordable for better management of plastic in areas that most need it.

2.2 Equipment and Software Needed

- Smartphones (2) per team how many teams total depend on how many people can conduct this work
 - o MyTracks (optional)
 - o Marine Debris Tracker
- Measure wheel (optional)
- Measure stick (optional)
- Camera (Olympus) can use smartphone camera if high quality

2.3 Field Methodology

2.3.1 Overview

As discussed above in Section 1.1, three (3) transects will be conducted within each field sampling site (three in each community, if possible, but a minimum of 1 containing three transects).

Transects are each $1m \times 100-300m$ long. This transect size also helps to analyze any variation in stores, plastic use, litter, etc. along its length (e.g., there may be differences in plastic use and litter between areas that are near grocery store versus areas that are near residences). Transects are ideally conducted along a sidewalk or area that is safe to walk in, with special attention given to avoiding traffic or potential dangers in the urban setting. Within the transects, teams will be documenting and recording data for the following (described in detail below the list):

- Leakage
- Locations of stores, vendors and restaurants as well as schools, parks, and religious centers
- Formal and informal waste management infrastructure

2.3.5 Leakage

General Leakage

During the 100-300m walk, log every litter item observed in a 1 m wide path with Marine Debris Tracker. 1 m is usually about how far both of your arms spread out (your "wingspan"), or use measuring stick to see how wide 1m is. In some cases, if the path/sidewalk is wide, it is appropriate to split the meter in half if the edges contain the litter, but not the middle. In general, picking the gutter side of the sidewalk is most appropriate.





PACT ATIONAL GEOGRAPHIC SOCIETY NEWSROOM

SCIENCE & EXPLORATION DUCATION

On the Ground with the "Sea to Source: Ganges" Team: Members Discuss How Waste Footprints Can Impact Water Systems

FUNDING OPPORTUNITIES

The Sea to Source: Ganges expedition is working to scientifically document plastic waste in the Ganges watershed and support holistic and inclusive solutions. Hear from the expedition's land team, who are studying the systems around waste, and waste generation.



Photo by Navin Das. Jenna Jambeck, Kathryn Youngblood, and Amy Brooks interviewing the owner of a large facility that sorts and compresses plastic bottles for recycling.

November 26, 2019

The National Geographic Society is conducting the second phase of our landmark <u>"Sea to Source: Ganges" expedition</u>. Over the next few weeks, you'll hear from our teams covering plastic pollution research from the perspective of water, land, and communities. Today, we go behind the scenes with the land team who are studying the systems around waste, and waste generation.

Plastic fragment. Tobacco packet. Food wrapper. Shampoo sachet. Another fragment. Is that paper? Nope. Still plastic.

Our team has spent a lot of time looking at waste in India, recording more than 70,000 litter items along our transects so far, adapting an ecological sampling model to characterize the "litter personalities" of each site we visit.





Photo by Sandra Elvin.

Amy Brooks conducting litter transects.

There's no mark we individually leave on the planet that is quite so stark as our visual trail of waste. It's a fact that's hard to ignore here, at our first site in India, which has seen tremendous economic growth and is still addressing issues of waste management infrastructure to adequately support its burgeoning economy. Through our 10 sites in Bangladesh and India, our team is trying to understand the systems around waste, and how, when they lag behind waste generation, plastic pollution can end up flooding the Ganges.

While there's still a lot of work to do, we're inspired by how engaged people are with this issue. Plastic pollution is a complex, systemic problem – but systems are just built by many parts. We all have a role to play in creating change.

For our part, we're a team of engineers, but we understand the sociotechnical complexity of waste. Our work seeks to investigate a spectrum of influencing factors of plastic pollution within a framework we've developed at the <u>University of Georgia New Materials Institute</u> called the Circularity Assessment Protocol, or CAP for short. The CAP has seven spokes: input, consumers, product design, use, collection, end of cycle, and leakage. With three days at each site, we're conducting a rapid assessment to take the pulse of the system around each of these factors.



Search Menu Close

Below is a bit more information of what we'd collect through the seven spokes of the CAP.

- Input: We're interviewing stores to understand brands of commonly littered products and where they come from.
- Consumers: We're using social media analytics to understand the conversation around plastic pollution in India.
- Product Design: Through interviews with informal sector workers, we're looking at which products get recycled and how that can inform upstream design.
- Use: In collaboration with the expedition's socioeconomic team, we're studying economic drivers for repacking staple foods into thin plastic bags and how that might be replaced with other distribution schemes.
- Collection: With the support of the Indian Institute of Technology Kharagpur, we're characterizing household waste in India and learning about existing collection systems from municipalities.
- End of Cycle: We're documenting dumpsites and conducting surveys with Ellipsis Environmental. Amy Brooks, our team's research lead, is also piloting work on plastic impacting domestic livestock grazing in waste piles.
- Leakage: Piece by piece, we're using the Marine Debris Tracker app to record litter along transects in highly populated areas to understand which products are ending up on the ground. We're also following canals and storm drains to understand how that litter is ending up in the Ganges.

In collaboration with the expedition's education team and our partnership with the Wildlife Institute of India, we're also conducting citizen science workshops and education programs in schools, spreading the word about the Marine Debris Tracker app and building a community of citizen scientists for long-term litter monitoring in our sites. Communities in India are at the forefront of exploring and implementing solutions to plastic pollution, and we are excited to help empower people in India and around the globe with tools to reduce plastic waste.

<u>Keep reading: Get behind the scenes with the Sea to Source: Ganges water team.</u>

ABOUT NATIONAL GEOGRAPHIC SOCIETY

The National Geographic Society is a global nonprofit organization that uses the power of science, exploration, education and storytelling to illuminate and protect the wonder of our world. Since 1888, National Geographic has pushed the boundaries of exploration, investing in bold people and transformative ideas, providing more than 14,000 grants for work across all seven continents, reaching 3 million students each year through education offerings, and engaging audiences around the globe through signature experiences, stories and content. To learn more, visit <u>www.nationalgeographic.org</u> or follow us on <u>Instagram</u>, <u>Twitter</u> and <u>Facebook</u>.



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MEMORANDUM

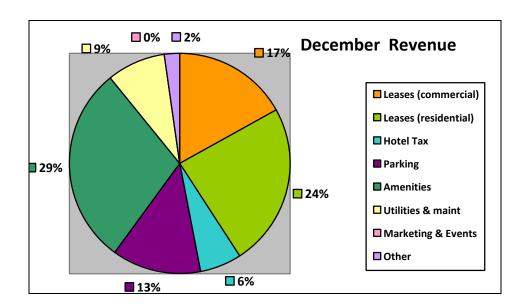
TO: FINANCE COMMITTEE
FROM: MARJORIE JOHNSON

SUBJECT: DECEMBER FINANCIAL STATEMENTS

DATE: 1/20/2020

Revenues

Revenues for December were \$2,150,876 which reflects a favorable \$199K (10%) variance from budget. Revenues reflect a favorable \$528K (3%) variance from year to date budget and a favorable \$778K variance from the prior year to date revenues.



The largest variances for the month were:

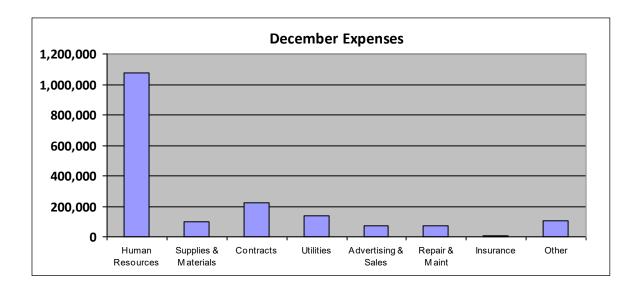
- Lot Leases (+\$129K) The largest portion of this variance is from transfer fees and participation fees from sales (\$69K). Annual lot leases were billed in December for the 2020 calendar year.
- Parking (+\$31K) Daily Parking fees were \$24K higher than budget and Annual pass sales were \$7.6K higher than budget. The Christmas lights and holiday events were spectacular this year and I think this had a positive impact on the revenues at the gate.
- Administration (+\$24K) this variance is a timing difference in the 2020 Alcohol license fees. The fees were budgeted in November, but applications were not finalized until December. These revenues are now on target with budget for the year.

Expenses

Expenses were \$1,792,254 for December and reflected a favorable budget variance of \$188K (9%) for the month. Expenses also reflect a favorable \$1.2M (9%) variance from year to date budget and a favorable \$116K variance from Prior Year to Date expenses.

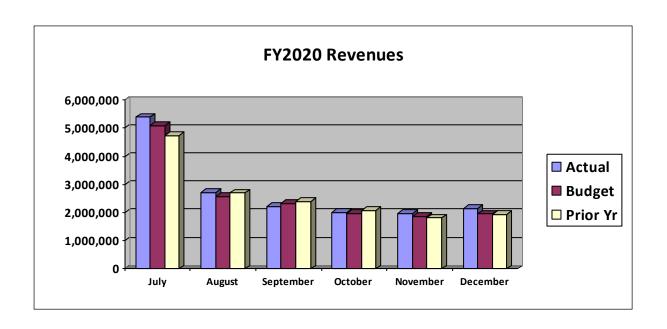
The largest budget variances for the month were:

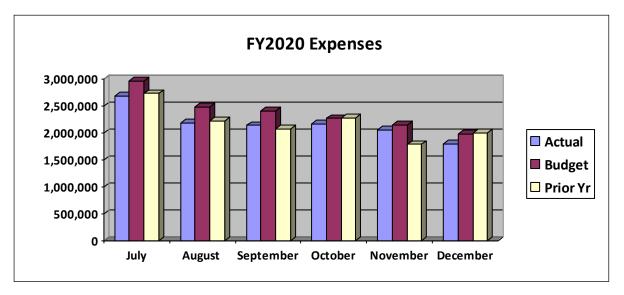
- Human Resources (-\$94K) variance is due to Full time and part time vacancies and the corresponding benefits. These positions are in the process of being filled at this time.
- Supplies & Materials (-\$64K) The largest variances are in Chemicals & Fertilizers (-\$33K) and Plants & Seeds (-\$18K). These variances appear to be timing related and are expected to be in line with budget by the end of the fiscal year.

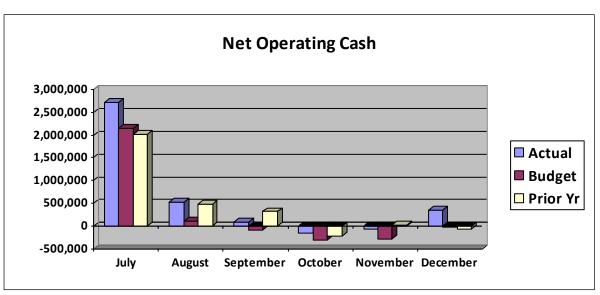


Net Operating Cash

The Net Operating Cash Income for the month is \$358,622, which is a \$386K favorable variance from the budgeted net operating cash loss of \$27,832. Net Operating Cash Income reflects a favorable \$1.8M (107%) variance from year to date budget and a favorable \$894K variance from prior year to date income.







Jekyll Island Authority CONSOLIDATED BUDGET COMPARISON For the Six Months Ending December 31, 2019

									PRIOR		
	MONTH	MONTH	BUDG	ET	YTD	YTD	BUDG	ET	YEAR		
	ACTUAL	BUDGET	VARIA		ACTUAL	BUDGET	VARIA		ACTUAL	VARIA	
Revenues			(000's)	%			(000's)	%		(000's)	%
Administration											
Business Leases	362,134	351,233	11	3%	2,424,606	2,335,657	89	4%	2,383,135	41	2%
Hotel Tax	93,355	92,995	0	0%	931,360	925,855	6	1%	851,325	80	9%
Tourism Development Fund	40,009	39,855	0	0%	399,154	396,795	2	1%	378,049	21	6%
Parking	279,668	248,451	31	13%	2,239,276	2,240,616	(1)	0%	1,801,747	438	24%
Interest	727	678	0	7%	5,378	3,958	1	36%	6,024	(1)	-11%
Lot Rentals	514,712	386,026	129	33%	635,339	393,026	242	62%	711,061	(76)	-11%
Foundation	950	583	0	63%	4,472	4,942	(0)	-10%	40,113	(36)	-89%
Airport	-	1,980	(2)	-100%	-	14,377	(14)	-100%	, -	-	0%
Administration revenue	40,180	16,400	24	145%	85,139	87,435	(2)	-3%	67,985	17	25%
Beach Village	1,507	-	2	0%	9,039	-	9	0%	9,039	(0)	0%
Intern Housing	3,450	3,350	0	3%	22,925	20,535	2	12%	19,750	3	16%
Total Administration	1,336,692	1,141,551	195	17%	6,756,687	6,423,197	333	5%	6,268,228	488	8%
Enterprises											
Golf	101,993	113,536	(12)	-10%	843,783	882,832	(39)	-4%	874,290	(31)	-3%
Convention Center	159,828	144,017	16	11%	2,096,129	1,744,381	352	20%	2,069,946	26	1%
McCormick's Grill	9,967	11,844	(2)	-16%	151,001	142,770	8	6%	118,861	32	27%
Summer Waves	4,181	3,600	1	16%	1,204,783	1,370,158	(165)	-12%	1,337,482	(133)	-10%
Campground	107,136	119,070	(12)	-10%	758,226	737,895	20	3%	696,295	62	9%
Life is Good	8,409	7,500	1	12%	79,355	77,000	2	3%	79,992	(1)	-1%
Museum	61,708	69,500	(8)	-11%	381,194	462,638	(81)	-18%	339,900	41	12%
Georgia Sea Turtle Center	129,573	111,660	18	16%	1,076,815	990,369	86	9%	1,037,024	40	4%
Conservation	952	662	0	44%	5,186	7,272	(2)	-29%	297	5	1648%
Miniature Golf & Bikes	31,261	26,473	5	18%	175,771	186,001	(10)	-5%	171,275	4	3%
Water/Wastewater	118,488	113,787	5	4%	848,462	812,998	35	4%	758,138	90	12%
Sanitation	46,132	46,439	(0)	-1%	282,771	276,034	7	2%	271,287	11	4%
Fire Department	6,742	10,910	(4)	-38%	1,208,642	1,205,988	3	0%	1,057,932	151	14%
Tennis	4,001	5,814	(2)	-31%	52,463	51,519	1	2%	48,941	4	7%
Destination Mktg & Special Events	1	-	0	0%	347,968	350,564	(3)	-1%	342,855	5	1%
Guest Information Center	8,469	9,012	(1)	-6%	75,838	88,761	(13)	-15%	98,114	(22)	-23%
Camp Jekyll & Soccer Fields	10,246	14,109	(4)	-27%	78,620	85,622	(7)	-8%	77,483	1	1%
Landscaping, Roads & Trails	5,097	2,716	2	88%	8,530	8,493	0	0%	5,555	3	54%
Vehicle & Equipment Maintenance	-	=	-	0%	552	250	0	121%	-	1	0%

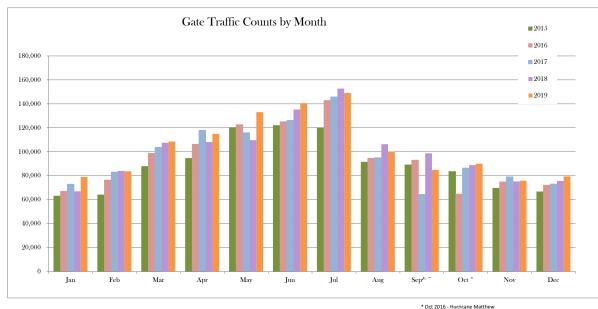
	MONTH ACTUAL	MONTH BUDGET	BUDO VARIA		YTD ACTUAL	YTD BUDGET	BUDG VARIAN		YEAR ACTUAL	VARIAI	NCE
			(000's)	%			(000's)	%		(000's)	%
Facility Maintenance	-	-	-	0%	-	=	-	0%	787	(1)	-100%
Total Enterprises	814,184	810,650	4	0%	9,676,089	9,481,544	195	2%	9,386,454	290	3%
Total Revenues	2,150,876	1,952,201	199	10%	16,432,776	15,904,741	528	3%	15,654,682	778	5%
Expenses											
Human Resources	1,073,894	1,168,018	(94)	-8%	6,589,954	7,280,962	(691)	-9%	6,371,553	218	3%
Supplies & Materials	99,973	163,948	(64)	-39%	817,627	1,024,415	(207)	-20%	799,243	18	2%
Advertising & Sales	69,156	65,817	3	5%	334,259	545,738	(211)	-39%	696,540	(362)	-52%
Repairs - Facilities & Grounds	57,135	72,705	(16)	-21%	777,214	786,758	(10)	-1%	735,394	42	6%
Utilities	128,795	131,074	(2)	-2%	1,050,360	1,055,251	(5)	0%	1,007,504	43	4%
Insurance	3,659	3,903	(0)	-6%	622,759	612,578	10	2%	663,047	(40)	-6%
Contracts	225,027	223,998	1	0%	1,587,155	1,737,871	(151)	-9%	1,719,709	(133)	-8%
Rentals	38,352	49,878	(12)	-23%	456,735	437,532	19	4%	346,386	110	32%
Printing	9,367	3,260	6	187%	90,631	80,590	10	12%	152,015	(61)	-40%
Motor Vehicle	16,358	22,461	(6)	-27%	161,534	158,759	3	2%	140,755	21	15%
Telephone	10,137	10,497	(0)	-3%	60,579	62,952	(2)	-4%	62,078	(1)	-2%
Equipment Purchase <\$1K	2,544	3,482	(1)	-27%	53,766	57,673	(4)	-7%	33,028	21	63%
Equipment Purchase \$1K to \$5K	2,760	5,800	(3)	-52%	38,214	49,595	(11)	-23%	58,893	(21)	-35%
Travel	8,425	6,918	2	22%	51,736	50,690	1	2%	49,556	2	4%
Dues	26,965	29,805	(3)	-10%	143,203	150,992	(8)	-5%	125,100	18	14%
Credit Card Fees	19,706	18,435	1	7%	176,496	156,332	20	13%	168,032	8	5%
Bank Fees		35	(0)	-100%	505	210	0	140%	31	0	1529%
Total Expenditures	1,792,254	1,980,033	(188)	-9%	13,012,726	14,248,898	(1,236)	-9%	13,128,864	(116)	-1%
Net Operating Cash Income **	358,622	(27,832)	386	-1389%	3,420,050	1,655,843	1,764	107%	2,525,818	894	35%

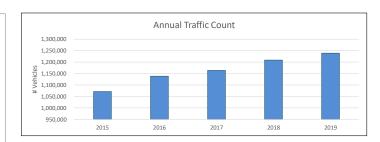
^{**} Does not include depreciation or capital projects

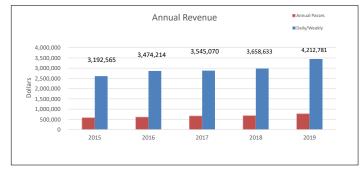
December 2019
Traffic Counts

		2015			2016		2017				2018			2019	
	Daily/Weekly	Annual Passes	Total												
January	24,403	38,634	63,037	24,977	42,084	67,061	26,372	46,562	72,934	21,065	45,842	66,907	28,874	50,037	78,911
February	23,944	40,037	63,981	31,332	45,113	76,445	35,982	47,081	83,063	34,326	49,664	83,990	35,010	48,619	83,629
March	39,989	47,779	87,768	46,104	52,582	98,686	49,605	54,166	103,771	51,052	56,444	107,496	51,682	56,865	108,547
April	49,237	45,221	94,458	57,158	49,140	106,298	66,259	51,718	117,977	55,620	52,474	108,094	61,404	53,529	114,933
May	71,430	48,837	120,267	69,981	52,704	122,685	62,367	53,558	115,925	54,547	55,167	109,714	74,194	58,894	133,088
June	75,121	46,845	121,966	74,618	50,525	125,143	72,234	54,056	126,290	79,575	55,657	135,232	82,105	58,479	140,584
July	71,405	48,717	120,122	90,544	52,276	142,820	90,765	55,010	145,775	95,960	56,773	152,733	89,499	59,595	149,094
August	48,062	43,299	91,361	46,949	47,693	94,642	44,352	50,732	95,084	53,639	52,681	106,320	47,501	52,687	100,188
September	46,013	43,015	89,028	47,555	45,509	93,064	26,578	37,809	64,387	49,032	49,651	98,683	37,317	47,518	84,835
October	38,480	44,986	83,466	26,241	38,461	64,702	35,871	50,566	86,437	38,539	50,366	88,905	39,100	50,923	90,023
November	29,820	39,722	69,542	31,634	43,245	74,879	32,323	46,777	79,100	29,468	45,737	75,205	30,173	45,699	75,872
December	24,484	42,096	66,580	29,947	42,132	72,079	27,891	45,195	73,086	30,104	45,436	75,540	31,871	47,504	79,375
									•			•			
Totals	542,388	529,188	1,071,576	577,040	561,464	1,138,504	570,599	593,230	1,163,829	592,927	615,892	1,208,819	608,730	630,349	1,239,079

Year to Date	2015 YTD	2016 YTD	2017 YTD	2018 YTD	2019 YTD
Comparison	1,071,576	1,138,504	1,163,829	1,208,819	1,239,079







^{*} Oct 2016 - Hurricane Matthey

[^]Sep 2017 - Hurricane Irma

[~]Sept 2019 - Hurricane Dorian

January 7, 2020
December 2020 Financial Review
Jekyll Island Convention Center
JIA Sales and ASM combined

DECEMBER	FY2020	FY2019	FY2018	FY2017	FY2016	FY2015	FY2014	FY2013
Number of Events	12	8	7	6	3	5	8	9
Event Days	24	16	15	13	7	12	14	16
Attendance	9722	9,625	10750	17,431	10270	10776	7523	9822
Revenue	\$170,591act \$155,062bud	\$181,806	\$91,214	\$158,300	\$157,456	\$95,229	\$119,051	\$214,537
Sqr. feet used	548,660	546,380						

December continues to be better than expected with both GA Farm Bureau and GA Transit during the first of the month. Comic Com may have had their last show at the JICC. It was reduced to a single day and more than half of the vendors – that had paid the show producer – no showed. We did have two holiday concerts, both had good attendance.

FUTURE CONTRACTS ISSUED - 2 – Estimated revenues \$36,000

Conventions –2– Anticipated rev of \$ 36,000

Meetings –0 –Anticipated revenue

Banquet –0 – Anticipated revenue

Weddings –0 – Anticipated revenue

 $Public\ Event-0-Anticipated\ revenue$

PROPOSALS

CVB - 8

Westin – 2

Cvent- 2

SMG Sitepass -0

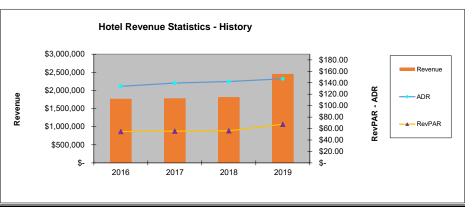
Combined sites and planning meetings with all staff - 13

JEKYLL ISLAND AUTHORITY

HOTEL OCCUPANCY STATISTICS

December 2019

HOTEL STATISTICS AT-A-GLANCE Dec-19 Total Revenue Occupancy Rate Rev PAR 2,454,309 46.0% 67.62 ADR 146.96 Dec-18 Total Revenue 1,814,960 Occupancy Rate 39.4% RevPAR 56.06 142.19 Dec-17 Total Revenue 1,782,293 39.7% 55.43 139.48 Occupancy Rate RevPAR ADR



OCCUPANCY REPORT DETAIL	# of	Units	Units	Davaget	A			2019	2018		
Hotel	# or Rms	Avalbl	Occpd	Percent Occpd		erage ily Rate	RevPAR	Room Revenue	Room Revenue	Revenue Va	riance
Beachview Club	38	1,148	167	14.5%	\$	152.58	\$ 22.20	\$ 25,480.16	\$ 8,594.19	\$ 16,886	196%
Home2Suites	107	3,240	1,439	44.4%	\$	115.16	\$ 51.14	\$ 165,709.00	\$ -	\$ 165,709	0%
Holiday Inn Resort	157	4,754	1,942	40.8%	\$	131.97	\$ 53.91	\$ 256,281.88	\$ 208,158.06	\$ 48,124	23%
Days Inn & Suites	124	3,844	1,680	43.7%	\$	96.98	\$ 42.38	\$ 162,922.71	\$ 187,900.00	\$ (24,977)	-13%
Hampton Inn	138	4,278	1,757	41.1%	\$	125.73	\$ 51.64	\$ 220,901.00	\$ 250,035.00	\$ (29,134)	-12%
Jekyll Island Club Resort	200	6,200	3,786	61.1%	\$	203.85	\$ 124.48	\$ 771,783.00	\$ 622,864.00	\$ 148,919	24%
Seafarer Inn & Suites	73	2,263	1,466	64.8%	\$	131.31	\$ 85.06	\$ 192,501.70	\$ 56,196.15	\$ 136,306	243%
Villas by the Sea	136	3,317	970	29.2%	\$	155.96	\$ 45.61	\$ 151,284.25	\$ 151,324.63	\$ (40)	0%
Villas by the Sea - Jekyll Realty	20	620	113	18.2%	\$	53.36	\$ 9.73	\$ 6,029.70	\$ 6,857.56	\$ (828)	-12%
Villas by the Sea - Parker Kaufman	14	434	268	61.8%	\$	64.96	\$ 40.11	\$ 17,409.50	\$ 5,645.00	\$ 11,765	208%
Westin	200	6,200	3112	50.2%	\$	155.53	\$ 78.07	\$ 484,006.00	\$ 317,385	\$ 166,621	52%
Dec-19 Total	1,207	36,298	16.700	46.0%	\$	146.96	\$ 67.62	\$ 2,454,309	\$ 1.814.960	\$ 639,349	35.2%

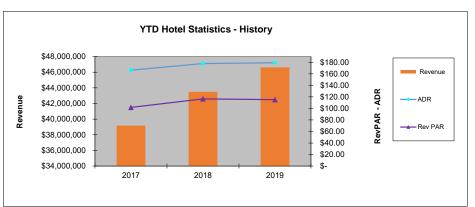
JEKYLL ISLAND AUTHORITY

HOTEL OCCUPANCY STATISTICS

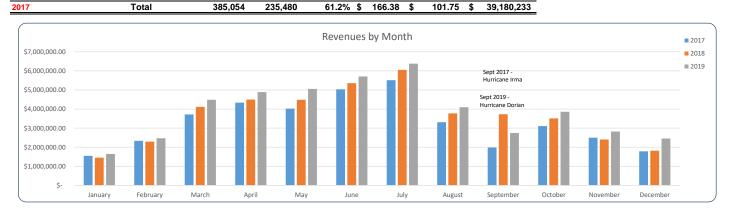
Calendar Year to Date - December 2019

HOTEL STATISTICS AT-A-GLANCE

<u>2019</u> Total Revenue \$ 46,610,318 64.3% 115.26 Occupancy Rate Rev PAR ADR 179.20 2018 Total Revenue 43,483,021 Occupancy Rate RevPAR 65.5% 116.53 ADR 177.86 <u>2017</u> Total Revenue 39,180,233 61.2% 101.75 166.38 Occupancy Rate RevPAR ADR



OCCUPANCY REPORT DETAIL	<u> </u>	100.30						2019	2018			
Hotel	# of Rms	Units Avalbl	Units Occpd	Percent Occpd		erage y Rate	RevPAR	Room Revenue	Room Revenue		Revenue Va	riance
										•		
Beachview Club	38	12,134	3,567	29.4%	\$ 2	206.05	\$ 60.57	734,972	50,730	\$	684,242	1349%
Home2Suites	107	12,623	6,721	53.2%	\$ 1	126.79	\$ 67.51	852,155	0	\$	852,155	0%
Holiday Inn Resort	157	56,356	36,563	64.9%	\$ 1	170.31	\$ 110.49	6,226,962	6,194,464	\$	32,498	1%
Days Inn & Suites	124	45,260	32,690	72.2%	\$ 1	135.97	\$ 98.21	4,444,992	4,395,416	\$	49,576	1%
Hampton Inn	138	50,229	34,009	67.7%	\$ 1	170.28	\$ 115.29	5,791,054	6,207,992	\$	(416,938)	-7%
Jekyll Island Club Resort	200	72,810	48,462	66.6%	\$ 2	230.94	\$ 153.72	11,192,056	10,838,936	\$	353,120	3%
Seafarer Inn & Suites	73	25,381	17,424	68.6%	\$ 1	136.24	\$ 93.53	2,373,777	1,275,712	\$	1,098,065	86%
Villas by the Sea	136	44,551	23,709	53.2%	\$ 1	168.82	\$ 89.84	4,002,503	4,046,740	\$	(44,238)	-1%
Villas by the Sea - Jekyll Realty	20	7,334	2,730	37.2%	\$ 1	125.87	\$ 46.85	343,633	335,468	\$	8,165	2%
Villas by the Sea - Parker Kaufman	14	4,713	2,828	60.0%	\$	91.87	\$ 55.13	259,807	259,548	\$	259	0%
Westin	200	73,000	51,405	70.4%	\$ 2	202.09	\$ 142.31	10,388,407	9,878,013	\$	510,394	5%
2019 Total		404,391	260,108	64.3%	\$ 1	179.20	\$ 115.26	\$ 46,610,318	43,483,021	\$	3,127,297	7.2%
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2018 Total		373,160	244,473	65.5%	\$ 1	177.86	\$ 116.53	\$ 43,483,021				
2017 Total		385,054	235,480	61.2%	\$ 1	166.38	\$ 101.75	\$ 39,180,233				



MEMORANDUM

TO: FINANCE COMMITTEE

FROM: MARJORIE JOHNSON, CHIEF ACCOUNTING OFFICER

NOEL JENSEN, CHIEF OPERATIONS OFFICER

SUBJECT: ACQUISITION OF NEW SLIDE COMPLEX FOR SUMMER WAVES

DATE: 1/21/2020

Surf Lagoon Waterpark in Pooler, Georgia closed for business reasons in March of 2019 after only two years of operation. Staff has been in touch with the owner who was selling individual pieces of the waterpark. Summer Waves management has toured the facility and purchased shade structures, tables, and other items with maintenance funds currently budgeted.

Currently, Surf Lagoon Waterpark owners are selling a four-slide complex worth \$1,200,000 for \$100,000. Summer Waves management has ensured that the slide complex is in great shape and all parts are available. Prices for dismantling and transportation of slide complex total \$68,000.

In the FY2021 budget Summer Waves will request an additional \$320,000 to install the slide and make it operational giving Summer Waves a four-slide complex for a \$712,000 discount.

Staff hereby requests capital expenditure of \$168,000.00 for the initial purchase of the Pooler Waterpark slide complex.

AGREEMENT BETWEEN JEKYLL ISLAND-STATE PARK AUTHORITY, GEORGIA AND HORSE CREEK VOLUNTEER FIRE DEPARTMENT, LUMBAR CITY, GEORGIA FOR THE TRANSFER OF 1974 F900 SANFORD FIRE ENGINE

For and in consideration of the mutual promises and covenants herein contained, and other good and valuable consideration, it is hereby agreed by and between Jekyll Island-State Park Authority, a public authority created by the General Assembly of the State of Georgia, deemed an instrumentality of the State of Georgia and a public corporation, pursuant to O.C.G.A. 12-3-230, et. seq. ("JIA") whose address is 100 James Road, Jekyll Island, Georgia 31527 and Horse Creek Volunteer Fire Department, Georgia, a fire department of Telfair County, Georgia ("HCVFD") as follows:

- 1. <u>SERVICES AND EQUIPMENT</u>: JIA agrees to transfer to HCVFD all right, title, and interest of JIA in and to JIA's 1974 F900 Sanford Fire Engine, described and set forth in Exhibit "A" attached hereto and incorporated herein by reference (hereinafter referred to the "Vehicle"). The Vehicle has been declared unserviceable and surplus property by JIA. HCVFD shall use the Vehicle transferred to it under this agreement to serve the mission of the HCVFD. JIA makes no representations or warranties as to the merchantability of the Vehicle, and said Vehicle is being transferred to HCVFD in its present condition and "as is", with no warranties made as to condition. Upon transfer, HCVFD will assume full responsibility for the Vehicle and will be responsible for all future maintenance and repairs to the Vehicle, as well as the eventual disposal of the Vehicle when is ise no longer needed by HCVFD.
- 2. <u>REQUESTING ASSISTANCE</u>: In exchange and in consideration for the transfer of the Vehicle by JIA to HCVFD, HCVFD shall provide the following assistance and aid to JIA: In the event of an emergency situation within the boundaries of JIA, hereinafter called "incident", which may necessitate the assistance of the HCVFD, HCVFD agrees to provide assistance through the HCVFD, to the extent possible and feasible under the circumstances, in mitigating the threat when such assistance is requested by JIA. HCVFD may decline to render assistance to an incident or it may recall personnel and/or equipment from an incident if, in the discretion of HCVFD, such assistance is not possible or feasible under the circumstances or if circumstances change during the mitigation of an incident so that it is deemed necessary or advisable to recall such personnel and/or equipment.
- COST AND REMUNERATION: No compensation will accrue or become due from either party for the Vehicle or for any assistance or aid rendered under this agreement.
- 4. <u>RESPONSIBILITY AND LIABILITY</u>: Any HCVFD personnel used in providing assistance under this Agreement shall remain the personnel and/or employees of HCVFD, and any equipment used in providing assistance shall remain the property of HCVFD.

- 5. <u>TERM</u>: This Agreement shall be for a term of one (1) year.
- 6. <u>THIRD PARTIES</u>: This agreement shall not create any rights for any non-signatory third party nor shall any party hereto assign or share any of the benefits designated herein.
- 7. NOTICE: All notices given pursuant to this Agreement shall be sent to the following addresses via certified mail or personal delivery:

As to JIA:

JEKYLL ISLAND AUTHORITY

ATTN: Director of Public Safety

100 James Road

Jekyll Island, Georgia 31527

912-635-4000

As to HCVFD:

HORSE CREEK FIRE DEPARTMENT

ATTN: Fire Chief 2576 East River Road Lumbar City, Georgia 31549

912-222-8779

- 8. <u>LAW</u>: This agreement shall be interpreted and construed under the laws of the State of Georgia.
- 9. <u>ENTIRE AGREEMENT</u>: This agreement constitutes the entire agreement of the parties and no representations, inducement or promises, oral or otherwise, between the parties not embodied herein shall be of any force and effect unless in writing and signed by both parties hereto. If any of the terms herein shall be finally determined to be invalid or unenforceable in whole or in part, the remaining provisions hereof shall remain in full force and effect, and be binding upon the parties hereto. The parties agree to reform this agreement to replace any such invalid or unenforceable provision with a valid and enforceable provision that comes as close as possible to the intention of the stricken provision.
- 10. <u>EXECUTION IN COUNTERPARTS</u>: This agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Signatures on following page

			ereto have executed and entered into this, 2020.
authority the	sland-State Park Autho /, corporation and instru Georgia		
By: Jo	oseph B. Wilkinson, Jr., C	Chairman	
	Γ: William H. Gross, ry/Treasurer	<u> </u>	
[SEAL]			
Horse C	Creek Volunteer Fire De	partment	
By: How Name: Title:	se creek fire of	lept	Signed, sealed and delivered this
			Notary Public Delucca Wood My Commission Expires:
			[NOTARIAL SEAL] W. LOTARIA OF CONTROL OF CO

Exhibit "A"

Vehicle Identification Number	Year	Make	Model
<u>73-28</u>	<u> 1974</u>	SANFORD	Ford 900



GOLF COURSE MASTER PLAN SITE ANALYSIS



PREPARED BY:





JEKYLL ISLAND SITE ANALYSIS REPORT TABLE OF CONTENTS

COVER LETTER	
VISION STATEMENT AND OBJECTIVE	5
OLEANDER COURSE EVALUATION	
INDIAN MOUND EVALUATION	9-10
PINE LAKES EVALUATION	11-12
GREAT DUNES EVALUATION	13-14
PRACTICE AREA EVALUATION	15
GOLF COURSE ITEMS EXPECTED LIFE CYCLE CHART	16
JEKYLL ISLAND GOLF COURSE LIFE CYCLE DIAGRAM	17
JEKYLL ISLAND GOLF CLUB SITE ANALYSIS MAP	18
ENVIRONMENTAL SUMMARY	19-25
JEKYLL ISLAND CLUBHOUSE MASTER PLAN STUDY	26-41
JEKYLL ISLAND SUMMARY	42-43



C. Jones Hooks, Executive Director The Jekyll Island Authority 100 James Road Jekyll Island, Georgia 31527

Re: Site Visit November 3-5

Jones

It was a pleasure for our team to have the opportunity to meet with the selection committee during our recent visit at Jekyll Island. The purpose of our meeting was to not only discuss with the group the process of developing a Master Plan for the Golf Course but to also gain valuable insight as to the inner workings of Jekyll Island. It is during the Site Analysis and Due Diligence Phase that we gather information pertinent to the project scope which will allow us to achieve the final goal of creating a Master Plan that provides a balance between the many elements that make Jekyll Island unique.

As there are several extremely important documents created both for and by Jekyll Island that define who you are but also will have a direct impact on the potential direction and possibilities that exist for the current golf courses and surrounding facilities. As part of this phase, we have reviewed the Jekyll Island Master Plan, Carrying Capacity and Infrastructure Assessment, Conservation Plan, Tree Protection Ordinance, Design Guidelines, Land Use Plans and Assessment and Recommendations for Jekyll Island Authority Golf Program, to name a few. These documents are extremely useful in providing us with an all encompassing view and detailed information as to not only what currently defines Jekyll Island but what the future holds as the many items are incorporated throughout the overall island. These documents define a number of parameters in regards to conservation that includes both vegetative and wildlife, managing natural resources, environmental recreation, active and passive recreation, historic preservation, carrying capacity and infrastructure that must be taken into account as we move forward with the Golf Master Plan process.

The game of golf and its relationship with Jekyll Island are part of the rich history the island has to offer. Beginning in 1910 when one of the founding fathers of Golf Course Architecture, Donald Ross began designing the first course on Jekyll island, the site that eventually became the Oleander Course. In 1924, the United States Golf Association (USGA) selected Jekyll Island to be a testing ground for steel shafted clubs and the golf ball, both resulting in dynamic changes for the game as we now know it today. Walter Travis has established himself as one of the top amateur golfers having won the US Amateur in 1901 and 1903 and the British Amateur in 1904. Travis was commissioned to design the Great Dunes course in 1926, the first 18 hole course on Jekyll Island. Fast forward to the late 1960's and early 1970's, Dick Wilson and protégé Joe Lee designed the remaining courses that currently make up what is now known as the Jekyll Island Golf Club.

2437 McDowell Street, Augusta, Georgía, 30904 tvincent@vincentdesignllc.com 561-339-1249
www.vincentdesignllc.com

The purpose of the Golf Course Master Plan Site Analysis is to dissect the existing facilities to determine the age and longevity of each component. We review the overall design characteristics, routing, sunlight, vegetation, drainage, construction techniques, quality of turf and do they apply to the modern game of golf today. What are the purposes of each course and who is the attended users, do they have adequate overall length to accommodate these players, are there any issues that might be preventing the golf course superintendent from providing optimum playing conditions? What is the overall golfing experience provided and will the existing courses and supporting facilities meet the expectations of those who play. These as well as many other questions are asked as the courses are reviewed. Each golfing component is assigned a letter grade and finally an overall grade.

The compiled information will be taken into account as we move forward in the next phase of the process which is the Schematic Design Phase. It will be during this process that we will provide multiple options to improving upon our assessment of the existing facilities and future needs of the Jekyll Island Golf Club. A final report will be provided to accompany the final master plan.

Troy MG Vincent, ASGCA

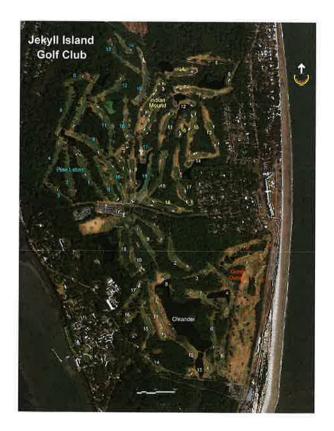
VISION STATEMENT

"The Jekyll Island Golf Master Plan should serve as the blue print for the future of golf on Jekyll Island... The Master Plan process and recommendations should not exclude or restrict creative and innovative land use plan ideas for any acreage that may be deemed as excess for successful golf operations... and should include innovative successful trends that are currently being implemented at golf clubs today. The Jekyll Island Board members have shown a readiness to completely examine all land use options. These may include, but not be limited to additional conservation areas, diversified outdoor recreation and educational amenities, public event or community gathering space, golf lodging, assisted living/progressive care facilities, and excess acreage for dredge spoil disposal."

Jekyll Island Authority Master Plan RFP

OBJECTIVE

The objective is to create a Golf Course Master Plan that will provide direction to ensure the success of golf on Jekyll Island. The Golf Course Master Plan will be developed while taking into account current course conditions, modern day trends, operational budgets, economic performance, conservation, recreation and educational opportunities, National Golf Foundation Assessment, as well as programs currently in place specific to Jekyll Island. The plan will provide a road map which will allow for Jekyll Island to identify the potential options that are present in order for the Jekyll Island Golf Club to become self sufficient.







GOLF COURSE EVALUATION

The evaluation of each course is taken from a Golf Course Architectural viewpoint. The Analysis process includes physical condition of the layout, strategy, topography, vegetation, irrigation, drainage, turf condition, construction techniques and age of the course.



OLEANDER COURSE

Built in 1960's on the site of what was a Donald Ross designed course, the Oleander course is a Dick Wilson design with good strategy and memorable holes. Unfortunately, over an extended period of time the course has deteriorated due to any significant upgrades or restoration projects. As was typical during the time of construction, many architects would "sheet flow" the water off the course versus installing a proper drainage system to eliminate the surface water. The low elevation and lack of contouring in the fairways make this course difficult to drain therefor it is prone to flooding. The present course is mediocre but provides memorable canvas for golf with beautiful views of water bodies, natural vegetation and stately trees on a majority of the holes.

GREENS: The greens are not USGA and were constructed with a California modified technique. In 1981 the original putting surfaces were stripped and re-grassed with Tifdwarf Bermuda. It appears this process was only a removal of the top few inches of sand, replaced and grassed. Likewise, a process was not in place to construct the green to its original size. It is not uncommon for putting surfaces to shrink as much as 20% over a 10 year period which is why the greens appear to be on the small size, which is due to the age of the surfaces. The overall relationship between the green and greenside bunkers being located further away is another indication of the shrinkage that has occurred over time. The green Contours have softened, lack definition and do not relate to the surrounds. Due to the high tree canopy, a number of greens are being subjected to above average shade issues which is not conducive to growing healthy warm season grass. **Grade C-**

TEES: Tees were designed to old standards: Constructed in a straight line to the hole with two markers on a back tee and one forward tee for the ladies. The tees are narrow and long but do not provide adequate space for multiple marker placement despite the fact that have now been adapted to a more modern five marker set-up. At some point, additional tees have been added but lack adequate spacing. A number of tees are perched up, which can create an issue in regards to accessibility. The tee complexes lack variety in regards to distance and angles as it relates to the modern game. A majority of the tees are receiving too much shade from the tree canopy which is resulting in thin unhealthy turf. At first glance, the tees may appear to have little wear and in relatively good condition from a turf standpoint but one must keep in mind the low amount of play the course receives. **Grade C**-

BUNKERS: There are a number of bunkers particularly on the back 9 that are actually at a higher elevation than the fairways. The reason for this was to allow for better drainage of the feature on the otherwise flat site. The bunkers have lost much of their original shape (outline) and profile (depth and relation to green surface). At some point, a plastic liner was installed in the bunker floors, beneath the sand. This has impaired the bunkers from draining adequately. It appears that a major bunker renovation has not taken place since the initial construction of the course. New Sand has been added over the years and as a result, the bunker floors have soften and become flat, resulting in drainage issues. There are a number of holes the fairway bunkers no longer play into the original strategy due to encroachment of the existing vegetation. **Grade C**

FAIRWAYS/ROUGH: During the time period the course was designed, it was typical on a flat site to build up the features (tees, bunkers and greens) as this method would provide not only the impression there existed more elevation change than was actually present but also allow for better drainage. This concept would also allow for the construction costs to remain low and as a direct result the fairways would remain relatively flat which leads to poor drainage. Over time, what little contouring that was present has been lost, which is not uncommon and can be attributed to a number of factors such as settling, years of mowing and thatch buildup. With close to 50 years of increased vegetative growth, the surrounding trees and understory vegetation on a majority of holes are showing signs of significant turf decline due to inadequate sunlight and air movement. From the information we have been able to obtain, the turf appears to be the original Bermuda and is well beyond the expected life cycle. It is difficult to maintain healthy warm season turf without adequate sunlight. Grade C-

DRAINAGE: The lower elevations on this portion of the property, lack of contouring and proper drainage system has resulted in a course that will continue to have severe drainage issues unless major changes take place. In addition, we have seen tidal changes taking place and this also impacts proper drainage. A good example of this problem would be holes 11, 12 and 13. These changes should include drainage tile in tees, greens, bunkers and fairways. There are records indicating that some drainage was installed on holes 1,4,11,12 and 15 in both 1986 and 1987. The existing drainage swales which are located in the interior of the wooded areas between holes have been neglected over the years and no longer serve their purpose. The outside drainage is tied into a series of pipes throughout the course and reestablishing this concept might improve drainage. Ultimately, drainage tile should be installed in tees, greens bunkers and fairways. **Grade D**-

IRRIGATION: The water source is derived from wells which pumps the water into the lakes and then dispersed throughout the course. The pumps are older and in need of improvement. Water is the life line of every golf course so it is imperative that an irrigation system is operational and reliable. There were improvements to the original irrigation system made during 1981 but a majority of the original system remain. The current system is a block system which provides little to no head control. Overall, the irrigation is outdated and inadequate. The staff are constantly making repairs to the system due to the age and dated components. **Grade D**

PRESENT COURSE LAYOUT - Routing, Strategy, Playability: When the golf course was first developed 50 years ago, it was a great addition to Jekyll Island. Over this time, many of the holes have lost their character for a number of reasons and is apparent on holes such as 1,2,3,10,11,12,16,17 and 18. The overall decline of Oleander has been taking place for many years and can be attributed to outdated construction techniques, economic factors, loss of revenue, reduction of maintenance budget, maintenance issues, environmental issues and shade issues have all played a role in the current course conditions. The site has many advantages and so much to offer such as the large oaks, Pines and Palmetto but many are hidden due to the dense woodland. There are great views across the large tidal basin on holes 4-8 and again on 11-13. The overall distance of the course is 6521 Yards (consider upgrading to modern distances). Change of Direction Rating: 87 (B-), Orientation Rating: 99 (B) Grade B-

Overall Grade C-









INDIAN MOUND GOLF COURSE

Built in early 1975, this Joe Lee design is the easier of the courses. Despite having the largest number of bunkers, many do not come into play due to their location and lack of strategy. The course has a network of ponds located on half the holes, many located on the outside of the fairways, which aid in the drainage. Neither significant upgrades or restoration projects have taken place on Indian Mound. The present course is average with few memorable holes.

GREENS: The greens are not USGA and were constructed using the push up green technique. This particular method consists of using a straight sand base and typically does not include any drainage. The greens have become considerably smaller and it is very apparent in regards to the greenside bunkers relationship to the putting surface. In combination with the pitched contouring of the green along with the current size, the hole positions have become extremely limited. The turf is inconsistent and show signs of excessive mutation are present to the point the mowing heights are being maintained higher. Turf stress is apparent around the green complexes due to shade issues and maintenance. **Grade D**

TEES: Tees were designed to old standards: Constructed in a straight line to the hole with two markers on a back tee and one forward tee for the ladies. The tees are narrow and long but do not provide adequate space for multiple marker placement despite the fact that have now been adapted to a more modern five marker set-up. At some point, additional tees have been added but lack adequate spacing. A majority of tees are perched up, which can create an issue in regards to accessibility. The tee complexes lack variety in regards to distance and angles as it relates to the modern game. A majority of the tees are receiving too much shade from the tree canopy which is resulting in thin unhealthy turf. **Grade C-**

BUNKERS: A majority of the bunkers are located along the edge of the tree line. There are instances where bunkers are located behind a tree or limbs are hanging over the top of the bunker which not only becomes a playability issue but could potentially become a safety issue. With 63 bunkers (the largest amount versus the other courses) the bunkers are very large and simplistic in shape. The fairway bunkers offer little strategy to the hole unless an errant shot is struck well off line. More than half of the holes have similar bunker locations around the green complex, with bunkers located on both the left and right side of the green. A major bunker renovation has not taken place since construction. The bunker sand that has been added over the years have softened and flattened the bunkers and surrounding areas. **Grade D+**

FAIRWAYS/ROUGH: With this portion of the property at a higher elevation, there is more movement within the fairways but they lack character by not taking advantage of the existing terrain. The turf coverage is surprisingly acceptable given the age of the course. There are a number of areas where the turf is weak due to the shade issues. This is especially evident along the edges of the holes where shade and roots are impeding the opportunity to grow and maintain viable, healthy turf. Grade C

DRAINAGE: A majority of the course relies on the sheet drainage technique as was typical during the time of construction. There are a number of drainage swales located in the interior of the heavily wooded areas. The original intention for these swales, were to help move water off the course. We noticed a number of these areas have been neglected and should be cleaned up and better maintained in order for them to function properly. We also found areas where it appeared culvert pipes were blocked by vegetation and unable to perform as intended. The lack of shaping in the fairways makes drainage difficult. **Grade C**

IRRIGATION: The water source is derived from a well system. The irrigation system is original and the oldest of the three 18 hole courses. With relatively wider fairways, comparatively speaking, the system is inadequate. The system is well past the normal life cycle. **Grade C-**

PRESENT COURSE LAYOUT- Routing, Strategy, Playability: There are holes that present very little strategic value due to the bunker locations and fairway width. There are also a number of holes that due to the dense stand of Oaks, Pines and Palmetto trees, play is impacted due to the inability to locate an errant shot. There are a number of magnificent trees such as Oaks and Palmetto's that are currently being obstructed by lesser vegetation. The overall distance of the course is 6408 yards, the shortest of the three course. This course is considered by many to be the "Poor Sister" of the complex. Change of Direction Rating: 91 (B-) Orientation Rating: 92 (C) Grade C-

Overall Grade C-







PINE LAKES GOLF COURSE

Originally built in 1968 by Joe Lee and Redesigned in 2002 by Clyde Johnston. From a strategic standpoint, the course is fairly simple, with a number of bunkers providing direction versus risk/reward. The fairway shaping improved the overall movement versus the original design and the implementation of catch basins improved the drainage of the overall site. The trees outlines have been opened up and many large oaks are highlighted, however some places have undesirable dense trees close to play which effects the pace of play. The overall layout of the course is good with both challenging and enjoyable holes. Since this is the "newest" course, it receives a majority of play and the preferred site for tournaments.

GREENS: Upgraded in 2003, the greens were constructed using the USGA specifications. The overall contouring of the putting surfaces are gentle offering a number of pin placements although they lack definition and are all similar in characteristic. The greens average +/- 6000 square feet which would be average in size. The turf is very good for the most part, but there is evidence on some greens starting to have shade issues which become more prominent with the number of rounds received on this course. **Grade B-**

TEES: It's evident that some of the original Joe Lee tees were kept during the renovation and forward tees were added on many holes. This course, for the most part, has adequate spacing between the tees but the variety is lost by simply keeping the tees aligned straight to the hole. The current tees have become too small, considering the amount of play the course receives, there is not a sufficient amount of time for the turf to recover. There are a number of tee complexes that are in the shade and this compounds the situation. Similar to what has been present on the other courses, there are a number of tees that require the player to walk up a slope from the cart path, which is typically placed too far away from the tee. The introduction of Junior tees is a great addition but these could be better located closer to cart paths and out-of-play areas which would tie in to the surrounding areas and provide a more natural location. **Grade B-**

BUNKERS: The current bunkers are in decent shape however some of their definition has been lost, this is especially apparent on the large "waste" or "naturalized" areas present on holes # 6, #11, #17. Fairway Bunkers are "passive" in that there are few challenging/interesting tee shots. There are a small amount of bunkers that playability is being effected due to tree encroachment. **Grade C+**

FAIRWAYS/ROUGH: The fairway movement is good considering the low lying terrain. There is adequate movement to allow water to drain. There are a number of areas in the rough that appear to be thin due to shade and tree encroachment. This is impeding the opportunity to produce healthy turf conditions. Additional clearing of underbrush will help playability on some holes. **Grade B-**

OVERALL DRAINAGE: The overall drainage appears to be in good shape from the surface. Similar to the other courses at Jekyll Island, the outlying drainage swales should be serviced to ensure they are serving their purpose. **Grade B**

Irrigation: Replaced in 2001, the newest system appears to be in good shape. There are in and out heads around the green complex's, a majority of the system is double row although there are some holes where a three row system is present. In and out heads on greens, double triple row in places on the golf course. **Grade B**-

PRESENT COURSE LAYOUT - Routing, Strategy, Playability: The overall design is good and works for what it what intended. The areas surrounding the course blend in nice with the existing environment. The overall course lacks the challenge one might expect to encounter. And many of the holes are similar in strategy. As is the case with the other courses, the tree line could be improved to allow more sunlight, improve the playability and overall enjoyment of the golf course. The longest of the four courses playing at a total distance of 6700 yards. There is an opportunity to increase the overall length of the course by incorporating new back tee locations which would allow the course to play longer. Change of Direction Rating: 90 (B-) Orientation Rating: 107.5 (B+) Grade B-

Overall Grade B-











GREAT DUNES COURSE

A historic Golf Course designed by Walter Travis in 1927. The course was an exciting classic dune course designed with the back nine holes bordering the Atlantic Ocean. The Dunes course closed in 1942 and was reestablish in in the late 1940's and again in the 50's but the back nine was lost due to dune and beach erosion. Over many years, an effort was made to make the course more playable for the average golfer and this resulted in the removal of sandy dunes, eliminating bunkers and softer green contours. Unfortunately, the years of modifications, greatly changed the classic course. The result seen today is a course with much more maintained turf than was originally present and a series of 9 holes that have lost much of the original intent and design elements. Golf plays a vital role in the long history of Jekyll Island and the Great Dunes Course is a vital component of Jekyll Island. There is a great deal of potential for this course and Jekyll Islands future.

GREENS: The greens are extremely small and have lost not only their original shape but unique contouring that Walter Travis was known to incorporate within his designs. The greens are constructed using the push up technique, meaning they are constructed entirely out of sand, which was common during this era. **Grade D+**

TEES: The tees complexes have been modified by either re-locating tees or adding new ones to the holes. The current tees are small and not level. **Grade D**

BUNKERS: A number of original bunkers have been eliminated. The current bunkers have lost their original shape and strategic value. Known for incorporating deep bunkers, it is apparent that all the bunkers have become shallow and flat in nature. **Grade D-**

FAIRWAYS/ROUGH: With the elimination of the many dunes that once existed, the fairways have become very flat and have resulted in certain areas holding water causing drainage issues. The current Bermuda grass is a old strand and a number of mutations as well as other varieties are present. The turf area that is currently being maintained for a nine hole course is large. **Grade C-**

OVERALL DRAINAGE: The course relies on natural drainage. This is predominately due to the fact is was constructed on sand. Since there are a number of flat areas both in and out of play, water is prone to puddle. A formal drainage system is not present. **Grade B/D**-

IRRIGATION: The irrigation system is extremely old and outdated hydraulic design. The layout mainly consists of a single and double row system. The mainline is sized incorrectly which effects the watering window. The result has been a system that is subject to constant repairs. **Grade D**-

PRESENT COURSE LAYOUT: The current layout feels much like a typical municipal golf course. This is more than likely why many players enjoy the course since it is wide open, with the exception of hole 5, and the most difficult shot is more than likely a shot into the small greens. Good for beginners. As the course currently sits, it is a missed opportunity that Jekyll Island should be taking full advantage of as they move into the future. The course is 6458 which is adequate for an old sea-side links course.

Change of Direction Rating: 80 (C) Orientation Rating: 107 (B+) Grade D+

Overall Grade D+











JEKYLL ISLAND PRACTICE AREA

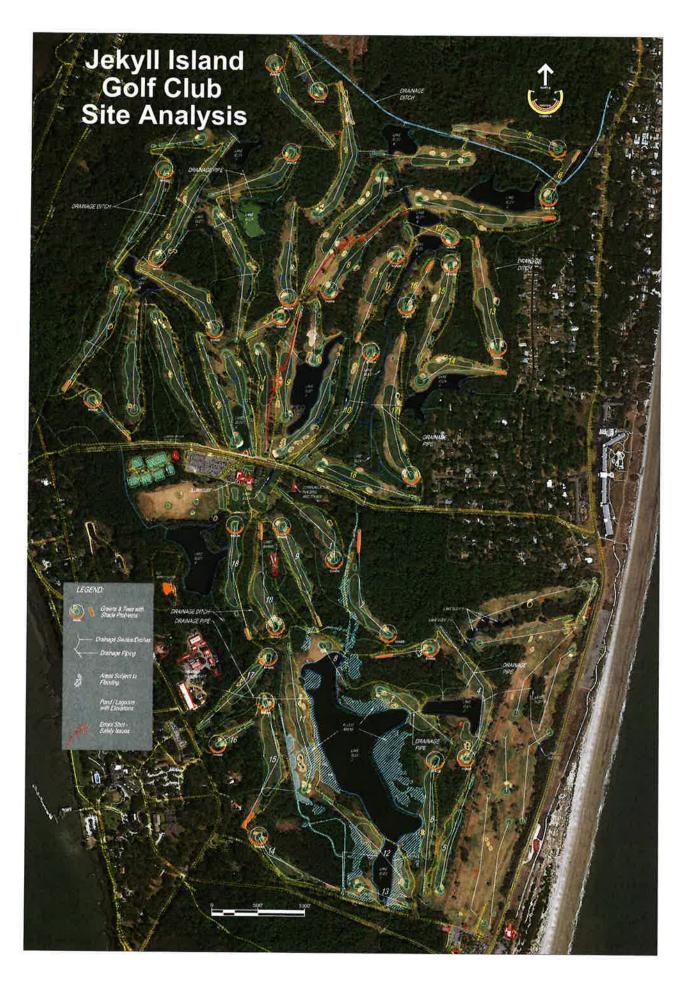
There has been very little change in the practice area at Jekyll Island Golf Club over the last 30 years. The current area is just under 8 acres with four small target greens, a chipping area and putting green. Sometime between 2016 and 2017, three bunkers were added to the closest target greens located 80, 100 and 140 yards out from the center of the tee. The tee area was originally just over 25,000 square feet and in 2017 appears to have been reduced to the current size of just over 18,000 square feet. During the same year, synthetic turf was added to the back portion of the tee. The putting and chipping areas have virtually remained in the same locations. The biggest obstacle for the practice area is that it is orientated to the West, which creates issues while trying to hit balls in the evening. When properly locating a practice area, a North/South orientation is paramount as it allows use of the facility at anytime during the day. The current practice area is inadequate to accommodate multiple golf courses.

GREENS: The target greens are small and do not provide proper scale or interest. The bunker locations do not relate well to the target greens and are not a representation to what the player will encounter on one of the courses. The putting green is undersized for the amount of current golf available. The contouring of the green is relatively flat and does not provide a challenge. The chipping area is also undersized and does not utilize the current space available.

TEE: Given that 3 1/2 golf courses share the same practice facility, the available teeing space is insufficient in size. With a warm season turf grass, there should be a minimum of 50,000 square fee of natural turf. This would allow ample space for teeing stations and recovery time. The addition of a synthetic turf tee area is good in that it can be utilized in certain situations but most golfers prefer to hit from natural turf.

Overall Grade C-





GOLF COURSE ITEMS

HOW LONG SHOULD PARTS OF THE GOLF COURSE LAST?

No two golf courses are alike except for one thing: deferring replacement of key items can lead to greater expense in the future, as well as a drop in conditioning and player enjoyment. The following information represents a realistic timeline for each item's longevity.

Component life spans can vary depending upon location of the golf course, quality of materials, original installation and past maintenance practices. The American Society of Golf Course Architects (ASGCA) encourages golf course leaders to work with an ASGCA member, superintendents and others to assess their course's components.

The state of the s	
ITEM	YEARS
Greens (1)	15 – 30 years
Bunker Sand	5 – 7 years
Irrigation System	10 – 30 years
Irrigation Control System	10 – 15 years
Pump Station	15 – 20 years
Cart Paths – asphalt (2)	5 – 10 years (or longer)
Cart Paths - concrete	15 – 30 years (or longer)
Practice Range Tees	5 – 10 years
Tees	15 – 20 years
Corrugated Metal Pipes	15 – 30 years
Bunker Drainage Pipes (3)	5 – 10 years
Mulch	1 – 3 years
Grass (4)	Varies

NOTES: (1) Several factors can weigh into the decision to replace greens: accumulation of layers on the surface of the original construction, the desire to convert to new grasses and response to changes in the game from an architectural standpoint (like the interaction between green speed and hole locations). (2) Assumes on-going maintenance beginning 1 - 2 years after installation. (3) Typically replaced because the sand is being changed – while the machinery is there to change sand, it's often a good time to replace the drainage pipes as well. (4) As new grasses enter the marketplace — for example, those that are more drought and disease tolerant — replanting may be appropriate, depending upon the site.

ASGCA thanks those at the USGA Green Section, Golf Course Builders Association of America, Golf Course Superintendents Association of America and various suppliers for their assistance in compiling this information.

The materials presented on this chart have been reviewed by the following Allied Associations of Golf:

















For more information, contact ASGCA at (262) 786-5960 or visit www.ASGCA.org

Golf Course Items - Expected Life Cycle Evaluation for Each Course

			Course			
			Great Dunes	Oleander	Pine Lakes	Indian Mound
			Total Years			
			90	56	51/17	44
Item		Expected				
	Longevity		Years Past Replacement Date			
Greens	Rebuilding USGA	15 - 30 Years	50+	26		14
	Re-grassing	8-12 Years	50+	34	5	22
1						
Tees	Rebuilding	12-15 Years	50+	41	36/2	29
	Re-grassing	8-12 Years	50+	34	43/5	22
Fairways	Re-grassing	10-15 Years	50+	41	2	29
Bunkers	Rebuilding Liner/Drainag	e 5-8 Years	50+	48	9	36
	Sand Replacement	5-8 Years	50+	48	9	36
					SHE DOLLARS	
Irrigation	Heads swingjoints	8-10 Years	50+	46	7	36
	Piping PVC	20-25 Years	50+	26	Michigan .	14
	Pump Station	8-10 Years				
Drainage	CMP Large	15-20 Years	50+	36	A BERT	24
	PVC Small	10-15 Years	50+	41	2	29
			7/			-
Cart Paths	Asphalt	7-10 Years				
	Concrete	15-20 Years	Repair W	ork in Progress		

December 4, 2019

Troy Vincent Vincent Design 2437 McDowell Street Augusta, GA 30904

Subject:

Environmental Summary Report Jekyll Island Authority Master Plan Glynn County, GA

This report was prepared to summarize environmental findings during the initial field investigations and desktop review for the Jekyll Island Authority Golf Course Master Plan project located in Glynn County, Georgia. Desktop review of local, state and federal jurisdictional waters, protected species habitat, and environmental liability concerns for the project have been completed. A review of pertinent geographic information systems (GIS) data was conducted to identify environmentally sensitive areas (e.g., jurisdictional waters, protected species habitat, environmental liabilities, and cultural resources) that may be present within the immediate area of the proposed project. Sources of these data included but were not limited to:

- United State Geological Survey (USGS) National Hydrography Dataset (NHD)
- USGS Topographic Quadrangles
- United States Fish and Wildlife Service (USFWS) National Wetland Inventory (NWI)
- USFWS Information for Planning and Consultation (IPaC)
- Georgia Department of Natural Resources (GADNR)
- United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) Soil Survey
- Environmental Protection Agency (EPA) NEPAssist
- National Register of Historic Places (NRHP)

Jurisdictional Waters of the US Assessment

Pond ecologists conducted site visits on November 4 and 19, 2019 to identify jurisdictional waters that may be subject to regulations under Section 404 of the Clean Water Act.

The field investigations identified three target areas: a freshwater wetland system on the northern portion of Indian Mound golf course, a freshwater wetland system on the northern portion of Pine Lakes golf course, and a tidally-influenced lake and associated features on the southern portion of Oleander golf course (see Figure 1). In addition to these three wetland systems, a jurisdictional ditch on the northern portion of Indian Mound golf course was also observed during Pond's site visit. This ditch connected several of the water features on the golf course to the freshwater wetland system to the north of Indian Mound golf course.

Protected Species Habitat Assessment

Under provisions of the Endangered Species Act (ESA) of 1973 (as amended), federal law requires that any action likely to adversely affect a species classified as federally threatened or endangered be subject to review by the USFWS. A list of threatened and endangered species was obtained from the USFWS IPaC online database. Twelve (12) federally listed species were found to potentially occur within Glynn County, according to the IPaC database. Critical habitat has been designated for one (1) of the twelve (12) species occurring in Glynn County. Critical habitat for piping plover (*Charadrius melodus*) is present on the beaches on the southern end of Jekyll Island. This critical habitat is outside of the area of the golf courses. Species evaluated for potential presence within the Project Area are discussed in Table 1.

Table 1. Federal Threatened and Endangered Species Summary

Common Name	Scientific Name	Federal Status	Habitat Requirements	Potential Presence within Project Area		
Fauna						
west Indian manatee	Trichechus manatus	Т	marine and freshwater habitats, springs, deep water areas and areas thermally influenced by the Gulf Stream; Wintering locations are often at outfalls of industrial plants with elevated temperature effluent	suitable habitat is not present withi or adjacent to the project area		
wood stork	Mycteria americana	Т	freshwater marshes, swamps, lagoons, ponds, flooded fields, brackish wetlands; nest in upper parts of cypress trees, mangroves or dead hardwoods over water	suitable habitat is present within or adjacent to the project arear; one wood stork was observed in water feature on the Pine Lakes course during the 11/4/19 site visit		
piping plover	Charadrius melodus	Т	breeding occurs on sandy upper beaches with sparsely vegetated shores and islands of shallow lakes, ponds, rivers, and impoundments; nonbreeding season habitat includes sandflats in close proximity to sandy beaches	suitable habitat is not present within o adjacent to the project area		
red knot	Calidris canutus rufa	Т	breeding habitats are on elevated and sparsely vegetated ridges or slopes adjacent to wetlands and lake edges; wintering habitats are muddy or sandy coastal areas including bays, estuaries, and tidal flats	suitable habitat is not present within or adjacent to the project area		

hawksbill sea turtle	Eretmochelys imbricata	Е	tropical and subtropical shallow coastal waters with rocky bottoms, coral reefs, beds of sea grass or algae, mangrove bordered bays and estuaries, and submerged mudflats; nesting occurs on deepsand, mainland beaches especially with woody vegetation	suitable habitat is not present within or adjacent to the project area
leatherback sea turtle	Dermochelys coriacea	E	open ocean, often near edge of continental shelf; seas, gulfs, bays, and estuaries; mainly pelagic and rarely approaches land except for nesting on shore	suitable habitat is not present within or adjacent to the project area
loggerhead sea turtle	Caretta caretta	Т	open sea to > 500 miles offshore, mostly over continental shelf, and in bays, estuaries, lagoons, creeks, and mouths of rivers; mainly warm water temperate and subtropical regions typically among sargassum rafts	suitable habitat is not present within or adjacent to the project area
Kemp's Ridley sea turtle	Lepidochelys kempii	E	near shore, pelagic, shallow coastal and estuarine waters, often over sandy or muddy bottoms where crabs are numerous, most activity is benthic	suitable habitat is not present within or adjacent to the project area
green sea turtle	Chelonia mydas	Ŧ	pelagic, feed in shallow waters with abundant submerged vegetation and convergence zones of ocean, coral reeds and rocky outcrops for resting, nest on beaches with deep sand	suitable habitat is not present within or adjacent to the project area
gopher tortoise	Gopherus polyphemus	С	well-drained sandy areas with a sparse tree canopy and abundant low growing vegetation	suitable habitat is present within or adjacent to the project area; no burrows were noted during the initial field visit
eastern indigo snake	Drymarchon corais couperi	Т	wide variety of terrestrial habitats including woodlands, wetlands, and fields; often associated with gopher tortoise burrows	suitable habitat is present within or adjacent to the project area
			Flora	
hairy rattleweed	Baptisia arachnifera	E	historically open, sandy, areas within longleaf pine-saw palmetto flatwoods; now persists in intensively managed slash and loblolly pine, rights-of-ways, and roadsides	suitable habitat is present within or adjacent to the project area

E = Endangered, T = Threatened, C = Candidate

Cultural Resources

Review of NRHP GIS identified two National Registry properties on Jekyll Island; Faith Chapel and Jekyll Island Club. These properties are located immediately west of the Oleander golf course on the west side of Old Village Boulevard. Additionally, this area to the west of Old Village Boulevard is a registered Historic District within the NRHP database. Additional cultural resource studies would likely be required for land disturbing activities that may be components of the master plan.

Environmental Liabilities

Based on a review of the US EPA NEPAssist tool, one (1) brownfield site, Jekyll Island Historic Power Plant, is present on Jekyll Island. No hazardous waste sites, toxic release sites, or superfunds were identified on Jekyll Island. The Jekyll Island Historic Power Plant was once the power source for the entire Jekyll Island Club. Cleanup was completed in in August 2006 and it is now utilized as the Georgia Sea Turtle Center.

No hazardous materials, significant dumping or other apparent environmental contamination was observed during site visits.

Permit Considerations

- Section 404 Clean Water Act: Impacts to jurisdictional waters (wetlands, marsh, streams
 and jurisdictional water features) should be minimized to the maximum extent practicable,
 but if unavoidable, impacts to waters and wetlands would need to be permitted through
 the US Army Corps of Engineers (USACE).
- Section 401 Clean Water Act: Work within waters will require certification under Section 401 by USACE and/or Glynn County.
- GAR100001/NPDES: Land disturbances will likely require submittal to Glynn County and coverage under NPDES.
- Coastal Marshlands Protection Act: There is an established 50-foot marshlands buffer applicable to upland projects along the salt marsh. Work conducted within this buffer may require a Marsh Permit. Submittal to the Coastal Resources Division of the GADNR would likely be required.
- Georgia Erosion and Sedimentation Act of 1975: Georgia's Environmental Protection Division requires a buffer variance if work is planned within 25-feet of state waters. State waters generally include ponds, streams, lakes and other water bodies. Submittal to work within the buffer is required.

If you have any questions or require any additional information, please contact me at 904.647.4885 or savagem@pondco.com.

Sincerely,

Kaili Stevens Scientist II

Enclosures: Attachment 1: Figures

Michael Savage Project Manager

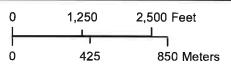


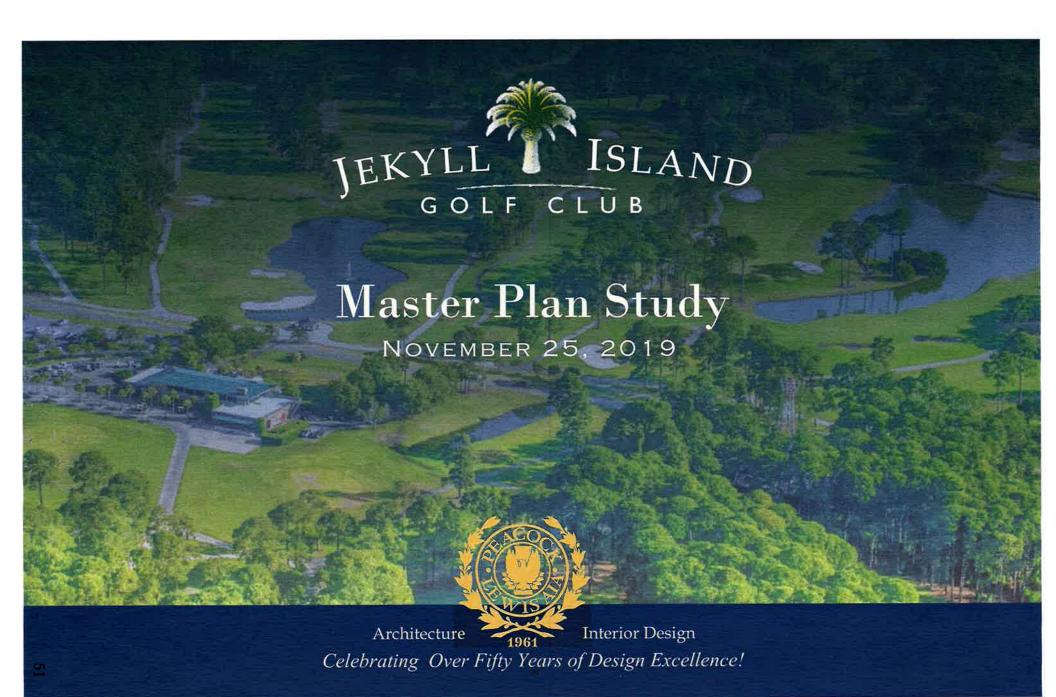
Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Figure 1. Project Resources Map





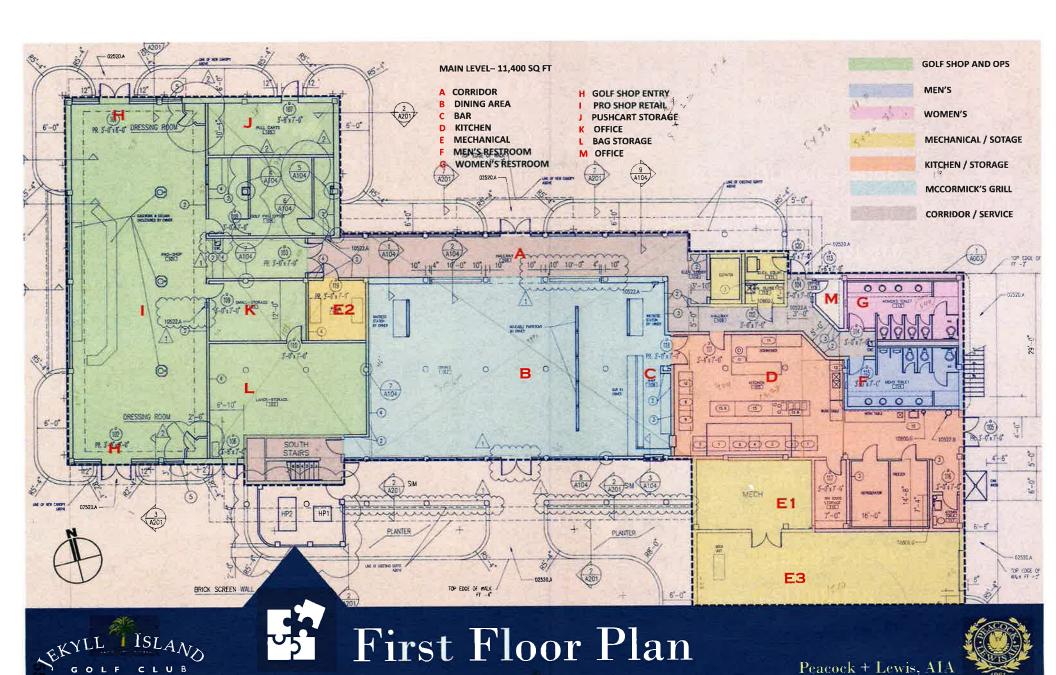


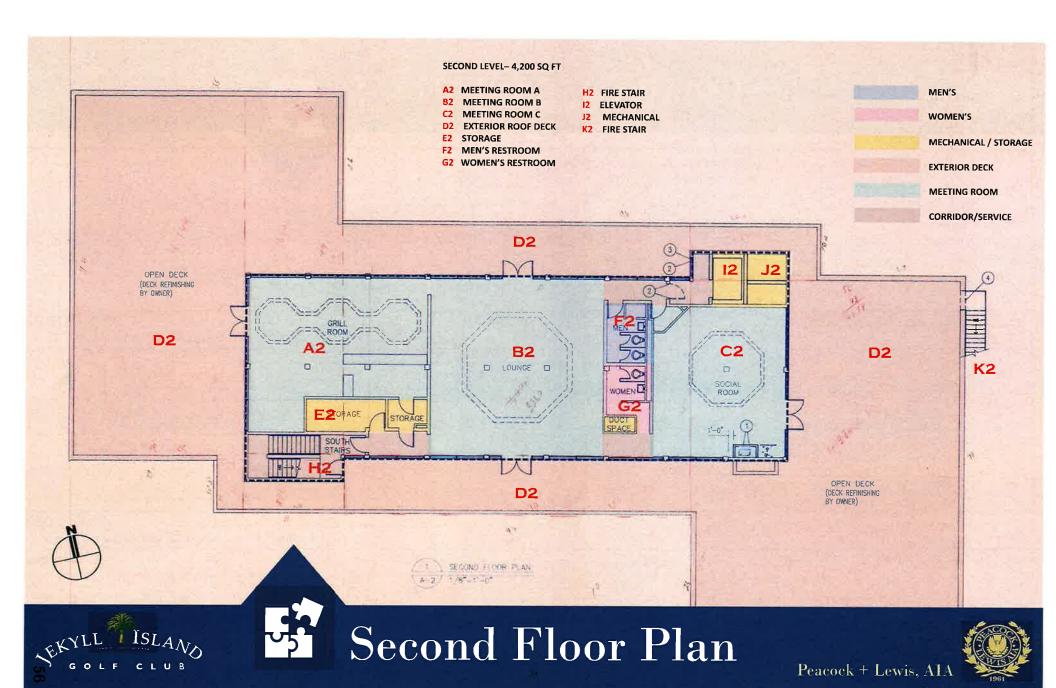


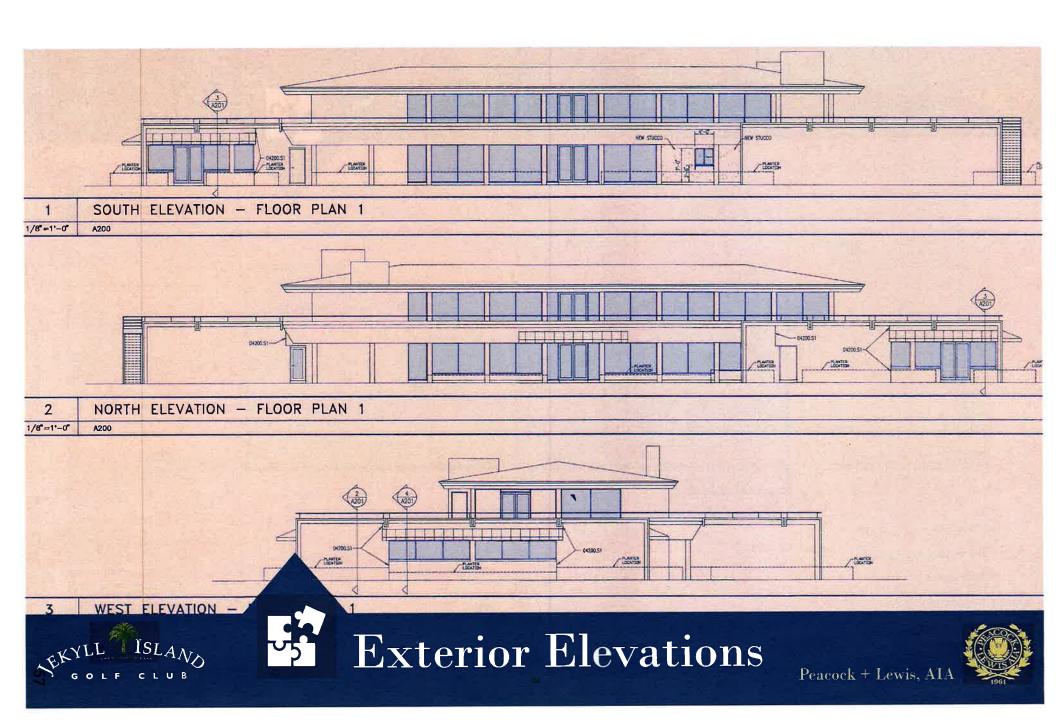












EXISTING MAIN LEVEL SQUARE FOOTAGE - 11,400 SF

TAG	ROOM	SQ. FT.	SEATS
Α	Entry Corridor	730	
В	McCormick's Dining	2,060	100
С	Bar Area	200	6
D	Kitchen	1,550	
E1	Mechanical Room	360	
E2	Mechanical Room	160	
E3	Mechanical Room	1,200	
F	Men's Restroom	310	
G	Women's Restroom	320	
Н	Golf Shop Entry		
- 1	Golf Shop	2,070	
J	Push Cart Storage	700	
K	Golf Office	260	
L	Bag Storage	610	
M	Office	50	
	Stairs, Walls, Misc.	820	
TOTA	L	11,400	106

EXISTING SECOND LEVEL SQUARE FOOTAGE- 4,200 SF NEW

TAG	ROOM	SQ. FT.	SEATS
A2	Meeting Room A	960	
B2	Meeting Room B	1,260	
C2	Meeting Room C	800	
D2	Roof Deck		
E2	Storage	100	
F2	Men's Restroom	90	
G2	Women's Restroom	80	
H2	Fire Stair	190	
12	Elevator	110	
J2	Mechanical	100	
K2	Fire Stair		
	Corridors, Walls, Misc.	510	
TOTA	L	4,200	0
D2	Roof Deck	8,000	:





Clubhouse SF













Golf Shop Photos















McCormick's Grill















Second Floor













EKYLL I ISLANO

Second Floor











SEKYLL I ISLAND

Exterior Photos







- Location in a resort setting that attracts family members of all ages
- Ease of access to get on the course
- Golf is an attractive amenity on the Island
- Mild winters allow for year around play
- Great Dunes Course offers ocean views
- Affordability of play without the commitment of a private club
- Availability of land for long range planning





Strengths





- Continued cost of repairs to maintain an outdated facility
- Loss of potential revenue due to an aged facility
- Bring the restrooms and upper level railing up to current code
- Competitive golf options off island
- Slow traffic on Captain Wylly Road and create safe cart crossing areas
- Lack of interest in playing 18 holes





Threats





- Golf Club lacks a learning center or fitness facility
- Cart storage is remote impacting logistics
- Both floors have low ceiling heights impacting future use and expansion
- Dining and bar areas are unattractive and disconnected to the golf course





JEKYLL ISLAND GOLF COURSE SUMMARY

The Jekyll Island Golf Club has a wonderful canvas in place to make a truly unique and memorable golf experience for both the local residents and visitors of the island. The current conditions of the golf courses and supporting facilities served their purpose many years ago but are in need of upgrading in order to continue offering amenities that will be attractive and profitable. There are a number of advantages to the overall site such as the space, vegetation, wildlife and views. All the courses are considered core golf, which is extremely appealing to a player. The routings of the courses allow ample room between holes with vegetation providing separation between golfers playing adjacent holes. The overall feeling that resonates on this natural setting is very peaceful and relaxing.

The site analysis has described the existing conditions of the four courses along with data that supports the information provided. Of particular importance is the golf course life cycle chart along with the evaluation chart for each course. It is very clear all the courses with the exception of Pine Lakes have moved well beyond the expected lifespan, "deferring replacement of key items can lead to greater expense in the future, as well as drop in conditioning and player enjoyment". This quote speaks volumes when considering the current conditions that are a reality for Jekyll Island Golf Club. Many people see only what is on the surface and do not realize you have to consider what is below the ground (drainage, irrigation, greens mix, type of sand and soil etc..) and this can generally have a direct impact as to what is taking place on the top.

While it is admirable that there are environmental precautions and limitations in place, in some instances this has created a hindrance. For example, one of the keys to operating a successful resort course is to not only entice people to play the course but to ensure their golfing experience is memorable. With the dense tree cover and underbrush, that lines a majority of the course, it becomes difficult to locate an errant shot. The advantage of not having an out of bounds is negated due to the fact the natural areas result in a lost ball. Typically, courses will go 30' to 45' into the tree line and selectively clear the brush to allow a player to not experience this frustration. Healthy turf cannot be grown or maintained without sunlight, water and air movement. A second example would be while reviewing the original plans drawn by Joe Lee for the Indian Mound course, with a note "clearing lines added 1974", when we scale off the original plan and compare it to a scaled aerial, the tree lines have encroached within the golf hole as much as 50' to 100'. In terms of this example, Jekyll Island is its own worst enemy but this could be resolved by making the necessary adjustments to the golf courses and how the area is managed. When taking into account the amount of golf that Jekyll Island provides, the opportunity exists to improve the overall presentation of the club, provide strategic value, level of difficulty between each course, turf reduction, water conservation and introduction of native material. Many of these items are the core of what Jekyll Island holds itself too yet these items do not appear to be implemented on a regular basis.

In the Site Analysis and Due Diligence Phase, we have read documents prepared by a number of professionals or organizations such as Golf Course Architects, United States Golf Association (USGA) and National Golf Foundation (NGF) that are very similar with our assessment of the existing courses. The decline of the courses will continue to take place until the items are addressed. The decisions that need to me made will greatly influence the future success of the golf amenity that is offered on many levels. These included the number of rounds, type of player, conservation opportunities and financial outcome.

The open house session provided the opportunity for the local community to meet one on one and express their opinions and concerns as it relates to the current and future of golf on Jekyll Island. There were a wide variety of discussions and ideas exchanged with the residents. The following list of the ten most common subjects mentioned:

• Improvements to the golf course are needed, whether it be thru re-design or keep the existing courses but update them as required.

- Oleander is the most liked course but many feel the conditions should be improved upon.
- Do not eliminate any golf. (this was commonly followed by if golf is eliminated, then the prices will increase or there are currently too many tournaments and if holes are decreased tee times will not be available).
- If golf is reduced, there is no desire to create any development.
- The number of golf tournaments that are scheduled had both positive and negative comments.
- Continue to maintain the current membership cost and greens fees.
- Incorporate a community center in the master plan.
- Eliminate golf holes and create a better facility.
- If holes are eliminated, the area should remain green space.
- Various improvements to the clubhouse.

The long term economic sustainability of the Jekyll Island Golf Club is currently at great risk. While operating with a substantial deficit over the years, which requires the Jekyll Island Authority to cover these losses by subsidizing the golf operations with other islands activities that have experienced financial success. In simple terms, this is preventing either advancements or improvements that otherwise would be taking place from occurring due to the fact that funds being directed to the golf club.

Jekyll Island is located in a relatively competitive golf market that relies on a tourism component. The local golf facilities surrounding Jekyll Island Golf Club have made improvements over the years and are experiencing a much higher volume in regards to rounds per 18 holes, comparatively speaking. The golf component at Jekyll Island is well behind their competitors. With the ability to capitalize on the higher volume of tourists the island has experienced, new hotels available and the convention center component, the island has a proven track record that they can entice people to the island. For a long period of time, the golf course was very profitable and due to a number of factors, the golf courses have suffered as a result. The current situation is that golf is now the polar opposite of what is once was on Jekyll Island. The families and individuals that come to enjoy Jekyll Island all come for different reasons whether it be for the beaches, wildlife, hiking, biking, camping, fishing, golf or a combination of these activities.

While the golf course master plan process continues to move forward, it is important to take into account many factors that will ultimately determine the best course of action as to the future of the Jekyll Island Golf Club. The changes that have taken place on the island over the years have been positive and a step in the right direction to ensure the continued success of Jekyll Island. There are a number of trends that are being incorporated into existing golf facilities which have created a whole new dynamic within the industry. These concepts will be explored during the next process to determine if they would benefit all those that enjoy Jekyll Island.



January 28, 2020

MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

MELISSA CRUTHIRDS, GENERAL COUNSEL

RE:

SECOND READING AND ADOPTION

SECTION 18-16(e), PENALTY FOR PET VIOLATIONS

CORRECTION OF SCRIVENER'S ERROR

BACKGROUND

JIA currently prohibits "pets to be off leash or running free on the beaches and dunes of Jekyll Island at any time" and for pets, "whether leased or unleashed or otherwise, to be on the beaches of Jekyll Island from the boardwalk at the south dunes picnic area . . . south and around the southern tip of the island north to . . . equivalent to 2,000 feet south of the St. Andrews picnic area. . ." Sec. 18-16(a)(5).

The penalty for a violation of this ordinance is found in Sec. 18-16(e) "Penalty for pet violations", which provides for a fine of at least \$200.00 for a first offense plus court fees and at least \$400 for a second offense occurring within 12 months plus court fees. However, this penalty section references Sec. 18-16(a)(4), which is "Disturbing dune vegetation." This is clearly a scrivener's error. This ordinance revision is to correct the scrivener's error as follows:

Sec. 18-16. – Use of state beaches.

(e) Penalty for pet violations. The fine for the offense of violating subsection (a)(45) of this section prohibiting pets on the beach, shall not be less than \$200.00 for the first offense plus applicable court fees, and not less than \$400.00 for subsequent offenses, plus applicable court fees for any subsequent offense occurring within a 12-month period of a preceding offense.

POSSIBLE BOARD ACTIONS

- 1. Do not adopt the proposed ordinance amendment.
- 2. Adopt the proposed ordinance amendment.
- 3. Suggest other alternatives.



RECOMMENDATION

Action Number Two is recommended if the Board wishes to correct the scrivener's error.

RECOMMENDED MOTION

I move that the Board of Directors adopt the proposed ordinance to amend the Offenses and Miscellaneous Provisions ordinance by amending Section 18-16(e) entitled "Use of State Beaches" as proposed and recommended by staff.

JEKYLL ISLAND AUTHORITY BOARD OF DIRECTORS 1 2 JEKYLL ISLAND, GEORGIA 3 Ordinance #O-2020-1 4 Adoption: January 28, 2020 5 6 At the regular meeting of the Jekyll Island-State Authority Board, held at the Jekyll Island 7 Convention Center on Jekyll Island, Georgia, there were present: 8 9 Joseph B. Wilkinson, Jr., Chairperson, Glynn County Robert W. Krueger, Vice Chairperson, Pulaski County 10 William H. Gross, Camden County 11 12 Hugh Tollison, Chatham County Joy Burch-Meeks, Wayne County 13 Dr. L.C. Evans, Monroe County 14 15 Glen Willard, Bryan County Dale Atkins, Appling County 16 Mark Williams, Commissioner of Department of Natural Resources 17 18 19 After a first reading held on December 17, 2019, and after allowing time thereafter for public comment, on the motion of ____ 20 which carried , the following Ordinance was adopted: 21 22 AN AMENDMENT TO THE OFFENSES AND MISCELLANEOUS 23 PROVISIONS ORDINANCE, CHAPTER 18, SECTION 18-16(e) OF THE 24 CODE OF ORDINANCES, JEKYLL ISLAND, GEORGIA, TO CORRECT 25 A SCRIVENER'S ERROR. 26 27 28 SECTION 1. BE IT ORDAINED, by the Jekyll Island Board of Directors, this 28th day of January 2020, that Chapter 18 of the Code of Ordinances, Jekyll Island-State Park 29 Authority of Georgia, is hereby amended by correcting Section 18-16(e) as follows: 30 31 32 Sec. 18-16. – Use of state beaches. 33 34 (e) Penalty for pet violations. The fine for the offense of violating subsection (a)(5) 35 of this section prohibiting pets on the beach, shall not be less than \$200.00 for the first offense plus applicable court fees, and not less than \$400.00 for subsequent offenses, 36 plus applicable court fees for any subsequent offense occurring within a 12-month period 37 of a preceding offense. 38 39 40 **SECTION 2.** If any portion of the ordinance is held invalid, the remaining 41 provisions continue in full force and effect. 42 43 **SECTION 3.** This Ordinance shall become effective immediately upon adoption. 44 45

46

47		
48		BOARD OF DIRECTORS,
49		JEKYLL ISLAND-STATE PARK AUTHORITY
50		
51		
52		JOSEPH B. WILKINSON, JR., CHAIRPERSON
53	ATTTEST:	
54		
55	:=	
56	William H. Gross, Secretary / Treasurer	
57		
58		
59		0



January 28, 2020

MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

MELISSA CRUTHIRDS, GENERAL COUNSEL

RE:

RESOLUTION TO ADOPT A SCHEDULE OF FINES

BACKGROUND

The Magistrate Court of Glynn County, which has jurisdiction over the Jekyll Island Code violation cases, has asked that the Authority provide it with a Schedule of Fines to facilitate the efficient administration of justice of the Authority's ordinances.

The attached Schedule of Fines was culled from the Authority's ordinances into a concise table pursuant to such request. These are not new fines but merely a convenient summary of fines to provide the Court.

POSSIBLE BOARD ACTIONS

- 1. Do not pass the proposed resolution.
- 2. Pass the proposed resolution.
- 3. Suggest other alternatives.

RECOMMENDATION

Action Number Two is recommended if the Board wishes to adopt a schedule of fines to provide to the Glynn County Magistrate Court.

RECOMMENDED MOTION

I move that the Board of Directors pass and resolve the proposed resolution to adopt a Schedule of Fines as provided and recommended by staff.

1	JEKYLL ISLAND AUTHORITY BOARD OF DIRECTORS
2	JEKYLL ISLAND, GEORGIA
3	Resolution #R-2020-1
4	Passed and Resolved: January 28, 2020
5	RESOLUTION
6	TO ADOPT A SCHEDULE OF FINES FOR VIOLATIONS OF
7	JEKYLL ISLAND STATE-PARK AUTHORITY ORDINANCES
8 9 10 11	WHEREAS, the Jekyll Island-State Park Authority is the governing authority for Jekyll Island State Park, and as such, has the power to "adopt reasonable ordinances and resolutions relating to the property, affairs, and government of Jekyll Island," O.C.G.A. § 12-3-236.1(a); and
12 13 14	WHEREAS , The Code of the Jekyll Island-State Park Authority includes numerous provisions relation to the imposition of fines for unlawful conduct conducted upon Jekyll Island; and
15 16 17	WHEREAS, the "Magistrate Court of Glynn County shall have jurisdiction and authority to hear and try those cases occurring within the limits of Jekyll Island," O.C.G.A. § 12-3-236.1(b); and
18 19 20	WHEREAS , the Magistrate Court of Glynn County has asked that the Authority provide it with a Schedule of Fines to facilitate the efficient administration of justice of the Authority's ordinances; and
21 22	WHEREAS, the attached Schedule of Fines was culled from the Authority's ordinances into a concise table pursuant to such request; and
23 24	WHEREAS, the Jekyll Island Board of Directors now wishes to provide the attached Schedule of Fines to the Magistrate Court of Glynn Count.
25	
26 27	NOW, THEREFORE, BE IT RESOLVED by the Jekyll Island Board of Directors, a Schedule of Fines is hereby established as set forth in the attachment.
28 29 30	<u>BE IT FURTHER RESOLVED</u> that if there are any conflicts between the fines in this Resolution and the fines as set forth in The Code of the Jekyll Island-State Park Authority, the fines adopted in The Code shall control.
31 32 33 34	BE IT FURTHER RESOLVED that if a code violation is not represented in the attached Schedule of Fines, such omission shall not preclude prosecution of such unlawful conduct and the fine for such unlawful conduct shall be as set forth in The Code of the Jekyll Island-State Park Authority.

35 36	BE IT FURTHER RESOLVED that the approval by the Jekyll Island Board of Direct	is Resolution shall become effective upon its tors.:
37 38	Park Authority is hereby directed to provide	e General Counsel for the Jekyll Island-State le a certified copy of this Resolution to the
39 40	Magistrate Court of Glynn County, Georgia.	
41	PASSED AND RESOLVED this 28th	day of January 2020.
42 43		ARD OF DIRECTORS, KYLL ISLAND-STATE PARK AUTHORITY
44		
45	10	OFFILE MULKINGON ID GUAIRDERGON
46	JO	SEPH B. WILKINSON, JR., CHAIRPERSON
47	ATTTEST:	
48		
49		_
50	William H. Gross, Secretary/Treasurer	



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Fine Schedule

As of January 28, 2020

VIOLATION	VIOLATION ORDINANCE SECTION	FINE AMOUNT	FINE ORDINANCE SECTION 10-48	
Noise Ordinance				
1) Motor vehicle horn	10-50(1)	Up to \$500	1-8 ¹	
Radios, TVs, and similar devices	10-50(2)	Up to \$500	1-8	
Loudspeakers and Amplifiers	10-50(3)	Up to \$500	1-8	
4) Construction equipment and activity	10-50(4)	Up to \$500	1-8	
5) Exhausts	10-50(5)	Up to \$500	1-8	
6) Animals and birds	10-50(6)	Up to \$500	1-8	
 Vehicle repair in residential areas 	10-50(7)	Up to \$500	1-8	
8) Schools and churches	10-50(8)	Up to \$500	1-8	
9) Hawkers and peddlers	10-50(9)	Up to \$500	1-8	
10)Drums and other instruments	10-50(10)	Up to \$500	1-8	

54

¹ Sec. 1-8. - Penalty where no penalty provided.

⁽a)Whenever in this Code or in any ordinance of the authority any act is prohibited or is declared to be unlawful, or whenever in such code or ordinance the doing of any act is declared to be unlawful, and no specific penalty is provided therefor, the violation of such provision of this Code or any ordinance shall subject the person committing the violation to such fine not exceeding \$500.00 plus costs or to imprisonment for a term not exceeding 60 days, or to both such fine and imprisonment, any or all of such penalties to be imposed at the discretion of the judge.

⁽b) The infliction of a penalty under the provisions of this Code shall not prevent the revocation of any permit or license or the taking of other punitive or remedial action where called for or permitted under the provisions of the Code or applicable law.

Land Development and Use			The same of the
Building Restrictions and Requirements	16-8, et. seq.	Up to \$500	16-9(w) 1-8
Residential Home Occupation	16-45, et seq.	Up to \$500	16-46 1-8
Animals	1 STATIST		4-1
Restraint of all animals or pets	4-2	Up to \$500 + impoundment and other fees	4-4 1-8
2) Outdoor Feeding	4-5	Up to \$500	1-8
3) Pets on beaches or in dunes	4-6	Up to \$500	1-8
Offenses and Miscellaneous Provisions			
1) Disorderly conduct	18-1	Up to \$500	1-8
Discharging firearms, air guns, etc.	18-2(a)	\$500	18-2(b)
Throwing of missiles	18-3	Up to \$500	1-8
4) Ball playing	18-4	Up to \$500	1-8
5) Drinking in Public	18-5	Up to \$500	1-8
6) Weeds	18-6	Up to \$500 + cost of removal	1-8
7) Accumulation of junk	18-7	Footnote ²	
 Abandonment of vehicles 	18-8	Up to \$500	1-8
9) Tampering with signs	18-9	Up to \$500	1-8
10)Freshwater fishing	18-10	Up to \$500	1-8
11)Dumping into creeks, rivers, etc.	18-13(a)	\$500	18-13(b)
12)Outdoor water use restrictions	18-14(a)	Footnote ³	18-14(b)

² Upon the failure, neglect, or refusal of any owner or occupant so notified to remove such junk within the designated time period, the authority is authorized and empowered to arrange for the removal of such material by the city or by a private individual or firm through contract with the authority.

³ Upon verbal notice and/or placement of written notice for the first offense, owner or occupant shall have not more than ten days to correct the noncompliance. If noncompliance occurs again subsequent to the ten-day grace period of the first offense, a second verbal notice (if owner or occupant is available) and a written notice shall be sent by registered mail to the owner or occupant and an additional ten-day grace period from the date of the second offense will be started. If after the second ten-day grace period the so notified owner or occupant has not corrected the noncompliance, the island authority is authorized and empowered to terminate water service to the said premises.

Use of state beaches	18-16	Marie Committee	
1) Placement of litter	18-16(a)(2)	1st offense - Not less than \$100.00 + court fees 2nd and subsequent offences within 12 months of preceding offense - Not less than \$200 + court fees	18-16(f)
 2) Glass or breakable containers 3) Disturbing dune vegetation 4) Motorized vehicles 5) Fires 6) Disorderly conduct 7) Nudity 8) Beer kegs 9) Jumping or diving from pier or public structure 10)Walking or climbing on rocks 11)Lanterns and flashlight 13) Horseback riding 	18-16(a)(3) 18-16(a)(4) 18-16(a)(7) 18-16(a)(10) 18-16(a)(11) 18-16(a)(12) 18-16-(a)(13) 18-16 (a)(14) 18-16(a)(15) 18-16(a)(16) 18-16(a)(6)	Not to exceed \$1,000 or 6 months imprisonment or community service not to exceed 60 days	18-16(d)
12)Pets	18-16(a)(5)	1st offense - Not less than \$200 + court costs Subsequent offenses w/in 12 months of preceding offense - Not less than \$400.00 + court costs	18-6(e)
Open burning	10-21	Up to \$500	10-19
Overnight parking	24-3	Up to \$500	1-8 1-8
	4T-0	OP TO BOOK	1-0

⁴ This ordinance was adopted on December 17, 2020 and will be codified into Section 18-18 during the annual codification of the Jekyll Island Authority-State Park in August 2020.

Golf carts violations	24-4	Not to exceed \$100 each offense	24-4(e)
Satellite dish violations	16-175	Up to \$500	16-175(c) 1-8
Signs (Temporary)	16-92, et seq.	Not to exceed \$50 per day	16-101(f)

RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF MUNICIPAL PUBLIC MONEYS

TO: (Name/Address of Financial Institution) Ameris Bank 31 Main St Suite 101 Jekyll Island, GA 31527	FROM: (Name/Address of Municipal Entity) Jekyll Island Authority
580	100 James Rd Jekyll Island GA 31527

Words or phrases preceded by a are applicable only if the X is marked.

Under the Governing Municipality of:

State of: Georgia

"IT IS RESOLVED THAT:

Ameris Bank (the "Financial Institution"), qualified as a public depository under state law, is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited;

The following described account(s) be opened and maintained in the name of this Municipality with the Financial Institution subject to the rules and regulations of the Financial Institution from time to time in effect;

The person(s) and the number thereof designated by title designated account(s) is hereby authorized, for and on behalf of this Municipality, to sign orders or checks in accordance with state law, for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Financial Institution any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Municipality;

The endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation of signature of the person so endorsing; and

Any one of the persons holding the offices of this Municipality designated below is hereby authorized to make oral or written requests of the Financial Institution for the transfer of funds or money between accounts maintained by this Municipality at the Financial Institution."

THIS RESOLUTION APPLIES TO (Select One): X All Accounts

Specific Account Number(s):

DATE OF RESOLUTION: 1/10/2020

NAME AND TITLE	SIGNATURE	NO. OF NECESSARY COUNTER SIGNATURES
Carson Jones Hooks		
Executive Director		
Jennifer Johnson		
Dir of Human Resources		
Noel C Jensen		
Chief Operating Officer		
Kate Harris		
Sr Director of Marketing		
Additional comments or instructions		

Additional comments or instructions:		1		
This Resolution includes all of th	ne provisions on Page 2			
This is to Certify, that the foregoing is a true and correct governing body of Municipality at an open legal meeting hel said resolutions are now in full force and effect. Signed by	copy of resolutio	legally ac	dopted	by th an
Chairman Clerk	Date			

The undersigned member of the governing body not authorized to sign orders or checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

Date

Title: Secretary/Treasurer

"IT IS FURTHER RESOLVED, that the Financial Institution be and is hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Municipality, all orders or checks for the payment, withdrawal or transfer of funds or money deposited in these accounts or to the credit of this Municipality for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer, agent or employee of this Municipality, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the person(s), and the number thereof, designated by title for the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone or other electronic means, for the transfer of funds or money between accounts maintained by this Municipality at the Financial Institution, and the Financial Institution shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

FURTHER RESOLVED, that the Financial Institution be and is hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Financial Institution, by which, in the Financial Institution's opinion, another person or entity claims an interest in any of these accounts and Financial Institution may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to Financial Institution's satisfaction.

FURTHER RESOLVED, that any one of the persons holding the offices of this Municipality designated above is hereby authorized (1) to receive for and on behalf of this Municipality, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institution for the account of or for delivery to this Municipality, and to give receipt therefor, and the Financial Institution is hereby authorized to make delivery of such property in accordance herewith, (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institution for the account of or for delivery to this Municipality, and to receive and/or apply the proceeds of any such sale to the credit of this Municipality in any such manner as he/she/they deem(s) proper, and the Financial Institution is hereby authorized to make a sale or transfer of any of the aforementioned property in accordance herewith, and (3) in accordance with state law, to accept such security, if applicable, and to execute such documents as said officer deems proper and necessary to secure the funds of this Municipality and to issue instructions regarding the same.

FURTHER RESOLVED, that this Municipality assumes full responsibility for any and all payments made or any other actions taken by the Financial Institution in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Municipality designated above regardless of whether or not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument if such signatures resemble the specimen or facsimile signatures provided to the Financial Institution, for refusing to honor any signatures not provided to the Financial Institution, for honoring any requests for the transfer of funds or money between accounts or for the instructions from the persons designated in the foregoing resolutions regarding security for the accounts notwithstanding any inconsistent requirements of this Municipality not expressed in the foregoing resolutions, and that this Municipality agrees to indemnify and hold harmless the Financial Institution against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Financial Institution resulting from or arising out of any such payment or other action.

Select if applicable: Further Resolved, the Financial Institution is authorized to honor facsimile and other non-manual signatures and may honor and charge the Municipality for all negotiable instruments, checks, drafts, and other orders for payment of money drawn in the name of the Municipality, on its regular accounts, including an order for electronic debit, whether by electronic tape or otherwise, regardless of by whom or by what means the facsimile signature or other non-manual signature may have been affixed, or electronically communicated, if such facsimile signature resembles the specimen attached to this Resolution or filed with the Financial Institution, regardless of whether misuse of a specimen or non-manual signature is with or without the negligence of the Municipality. The Specimen Facsimile Signature Exhibit, if attached, is incorporated into and is an integral part of this Resolution. The Municipality indemnifies the Financial Institution for all claims, expenses, and losses resulting from the honoring of any signature certified or refusing to honor any signature not so certified.

FURTHER RESOLVED, that the Secretary or Clerk of this Municipality be and hereby is authorized and directed to certify to the Financial Institution the foregoing resolutions, that the provisions thereof are in conformity with law, the names, incumbencies and specimen or facsimile signature(s) on this resolution and, if applicable, on signature cards of the officer or officers named therein, and that the foregoing resolutions and signature cards, if any, and the authority thereby conferred shall remain in full force and effect until this Municipality notifies the Financial Institution to the contrary in writing; and the Financial Institution may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Municipality have been duly elected or appointed to and continue to hold such offices.

FURTHER RESOLVED, that this resolution authorizes the Financial Institution to honor all orders or checks when bearing, or purporting to bear, the facsimile signature(s) provided below, if any, by any of the named officers, or in an attached Exhibit when indicated."

Facsimile Signature	Facsimile Signa	iture			
		-l :	and is an	integral n	art of th
The Specimen Facsimile Signature Exhibit attack Resolution	hed is incorporate	a into	and is an	integral p	art or tr

The Jekyll Island State Park Authority (JIA) committees met in Public Session on Tuesday, December 17, 2019 at the Jekyll Island Convention Center.

Members Present: Joseph B. Wilkinson, Jr., Chairman

Bob Krueger, Vice Chairman Bill Gross, Secretary/Treasurer

Buster Evans Mark Williams Dale Atkinson

Glen Willard, via Teleconference Joy Burch-Meeks, via Teleconference

Members Absent: Trip Tollison

Key Staff Present: Jones Hooks, Executive Director

Yank Moore, Conservation Land Manager Dennis Gaily, Director of Public Safety

Bruce Piatek, Director of Historical Resources Jenna Johnson, Human Resources Director

Kate Harris, Marketing Director Melissa Cruthirds, General Counsel Maria Humphrey, Lease Manager Michelle Webb, Executive Assistant

Raquel Gayle, State of Georgia Attorney General's Office

Various members of the public, JIA staff, and press were present.

Chairman Wilkinson called the committee sessions to order at 9:30 a.m., introduced those participating via teleconference, and a quorum was established.

I. Historic Preservation/Conservation Committee

Bob Krueger, Chair

A. Comprehensive Fire Management Program – Yank Moore, Conservation Land Manager

Mr. Moore introduced and described the Comprehensive Fire Management Program as included in the meeting packet. He spoke about the need for the pilot prescribed fire management program, particularly at the Oleander Golf Course. These burns would be for both ecological benefits and to prevent wildfires. This is particularly important due to Jekyll Island is in lighting strike dense hot zone. Mr. Moore went on to discuss in more detail both Jekyll Islands environmental challenges, and the Conservation Department's ongoing training in forest fire fighting.

Mr. Krueger asked about the need for continuing education needed to maintain burn certification. Mr. Moore confirmed continuing education was required, and members of the Conservation Department were currently preparing for refresher training.

Next Mr. Krueger clarified that the Comprehensive Fire Management Program was seeking board approval. Mr. Moore stated yes, approval for staff to proceed with the proposed pilot burn and then to continue to develop and implement the comprehensive burn plan and program.

Commissioner Williams moved to approve the Comprehensive Fire Management Program, which was seconded by Mr. Gross.

In discussion, Commissioner Williams voiced his approval for this plan. Additionally, Mr. Hooks described other aspects of the Comprehensive Fire Management Plan. Including continued work on fire breaks and Dennis Gailey, the Jekyll Island Public Safety Director. support of the plan. Mr. Gailey spoke and emphasized the critical timing of the program and wildfires being even more of a threat to Jekyll Island than hurricanes. Furthermore, Mr. Hooks outlined the reciprocal fire service agreements between Brunswick, Glynn County, and Jekyll Island.

Mr. Krueger asked if there was any evidence of early native people on Jekyll using controlled burns. Mr. Bruce Piatek, Director of Historical Resources, stated while there was no direct evidence, it was highly likely.

The motion carried unanimously.

There was no public comment.

II. Finance Committee

Bill Gross, Chair

A.) December Financials – Bill Gross, Chair

Mr. Gross summarized the November Financials as presented in the published packet.

There was not public comment.

III. Human Resources Committee

Buster Evans, Chair

A. Safety Policy Update, Policy Section 4.11 – Jenna Johnson, Human Resource Director

Dr. Evans introduced Ms. Johnson for an update of JIA's Safety Policy Section 4.11. Ms. Johnson stated this update was more of a housekeeping revision to clarify expectations for employees to follow safety rules and procedures that are supported by the organization and their departments. The updated policy included the requirement for employees to participate in regular and periodic workplace safety trainings. The updates were in accordance with expectations set forth by the State of Georgia Department of Administrative Services Risk Management. This update was recommended by staff.

The motion to approve a Safety Policy Update, Policy Section 4.11, was made by Dr. Evans, and seconded by Mr. Krueger. There was no discussion. The motion was passed unanimously.

There were no public comments.

IV. Marketing Committee

Joy Burch-Meeks, Chair

A.) Report from Marketing Department – Kate Harris, Senior Marketing Director

Ms. Burch-Meeks introduced Ms. Harris for the Marketing presentation.

Ms. Harris spoke about group business work done by the Sales Team and the Jekyll Island Convention Center. She reported that group business accounts were \$13 million in direct hotel revenue. She specified that not only were sales up, but that these group sales were spread throughout the whole year, achieving more island wide balance of visitors.

Additionally, Ms. Harris informed the board about recent movie filming on Jekyll Island and the new issue of 31 81, the magazine of Jekyll Island. Ms. Harris then showed the board the montage of Jekyll Island organization and staff achievements created for the 2019 year and the current video featured on the Jekyll Island webpage accenting the holiday light displays.

There were no questions or comments from the Board or the public.

V. Legislative Committee

Trip Tollison, Chair

A.) No Report

VI. Committee of the Whole

Joseph B. Wilkinson, Jr., Chair

- A. Consideration of Ordinances Melissa Cruthirds, General Counsel
 - Second Reading, As Revised for Consideration Ordinance #O-2019-3, Unlawful Camping

Ms. Cruthirds stated the first reading of this Ordinance had been in November and was being considered today after both public comment and an administration change. This change was to allow for special event authorized camping. Since the proposed charge was minor, the ordinance was being considered for adoption.

Mr. Krueger moved to adopt the ordinance; seconded by Mr. Atkinson. The motion carried unanimously.

Before moving to the next item of business, Ms. Cruthirds stated the Weddings Conducted on Public Property Ordinance had also been introduced for its first reading in November. However, that ordinance was being reviewed further internally.

b. First Reading – #O-2019-5, Amendment to Sec. 18-16(e), Penalty for Pet Violations (Clerical Ordinance Correction)

Ms. Cruthirds explained this, revision was a scrivener's error that JIA wished to correct. Section 18-16(e) currently in code listed restrictions for pets, but the citation for violations incorrectly referenced a section of code having to do with disturbing dune vegetation. The proposed ordinance revision was to correct the incorrect citation. Even though no board action was required at this time, this proposed revision ordinance would be placed on the JIA website for public input and comment.

B. Consideration of Resolutions – Melissa Cruthirds. General Counsel

a. Resolution Approving an Amendment to the 2014 Jekyll Island Master Plan to Convert from Undeveloped Area to Developed Land Twelve Acres for the Jekyll Island Campground Expansion

Mr. Atkins made the motion to adopt the resolution, which was seconded by Mr. Gross.

In discussion, Ms. Cruthirds reviewed the required statutory course of the Master Plan Amendment for the Campground Extension to date. These steps had included: the presentation of the proposed amendments during the October meeting, a public hearing in November, and transmission to all statutorily required parties in the state government and Jekyll Island-State Park Authority Oversight Committee. There being no objections from the Oversight Committee, the Board was now in a position to consider the amendment to the Master Plan.

The motion was unanimously approved

b. Resolution Approving an Amendment to the 2014 Jekyll Island Master Plan to Convert from Undeveloped Area to Developed Land Approximately Three Acres for a Public Safety Complex

Mr. Kruger made a motion to adopt the resolution, which was seconded by Mr. Atkins.

Ms. Cruthirds confirmed the Master Plan Amendment had completed all the statutory requirements and steps as the previous resolution.

The motion was approved unanimously.

C. Fourth Amendment to Lease with Budget Motels, Inc. d/b/a Days Inn & Suites – Jekyll Island – Melissa Cruthirds, General Counsel

Ms. Cruthirds stated the Days Inn & Suites — Jekyll Island had recently gone through the contractually required rent evaluation process which was calculated from three appraisals. Ms. Maria Humphrey was thanked for her instrumental park in shepherding this process. While the three appraisals varied in estimates of both value and acreage, an average was taken. The JIA and the Days Inn partnership were able to reach mutually agreed upon new terms which Ms. Cruthirds summarized to the Board from the memo provided in the Board packet. Most notable was a new survey to define the acreage, a term CPI adjustment, the installation of trash compactors, and funding of a bike path and easement across the property.

Mr. Hooks also clarified that the staff recommendation was based on new appraisal figures, not on the original Days Inn lease formula.

Ms. Humphrey reviewed some of the history of the per acre rent and application of this standard being applied to hotels across the island. She related it was not a special discount for the Days Inn property, but the modern standard being used to bring hotel properties in sync with each other. Additionally, there would a percentage as part of the revised lease.

Mr. Kruger questioned whether other similar beach hotel properties were being evaluated using the same value. Ms. Humphrey stated no. The value has increased over time with new appraisals.

Mr. Hooks clarified it was the same formula being applied, as approved by the Board earlier, but property values have increased over time.

Mr. Gross stated that over time the size and density of rooms for hotels have changed as well.

Mr. Gross moved to approve the lease amendment. Mr. Krueger seconded the motion. The motion carried unanimously.

- D. Executive Director's Report-Jones Hooks, Executive Director
 - 1. Projects Update

Mr. Hooks directed the Board's attention to the Projects Update available in their blue folders. Mr. Hooks also summarized Jekyll Island's project funding requests to the Governor's Office.

In accordance with the capacity study, Mr. Hooks noted that the event planning and management were being used to increase numbers throughout the holiday season, while the amount of traffic for the single tree lighting day was the lowest number in five years.

Finally, Mr. Hooks announced the departure of the Bruce Piatek, the Director of Historical Resources. Mr. Piatek is looking forward to retirement. Mr. Hooks thanked Mr. Piatek for his service.

E. Chairman's Comments

Chairman Wilkinson stated this year's holiday season was remarkable and exciting. He further stated feedback he had received was that people had a wonderful, memorable experience during their visits.

Mr. Wilkinson then invited public comment.

Dr. Al Tate commented on the two undeveloped acreages referenced in the resolutions to amend the Master Plan. He stated each undeveloped acre is different. He suggested JIA evaluate each acre to make informed decisions and provide public information.

The motion to adjourn was made by Mr. Krueger and was seconded by Dr. Evans. The motion passed unanimously.

The Board proceeded directly to the Board Meeting Agenda and Action Items for Consideration.

Minutes:

1. Minutes of the November 19, 2019 Board Meeting

Mr. Krueger moved to approve the Minutes of the November 19, 2019 Board Meeting. The Motion was seconded by Dr. Evans and passed unanimously.

Historic Preservation/Conservation Committee:

2. Comprehensive Fire Management Program

Committee recommended approval of the Comprehensive Fire Management Program passed unanimously.

Human Resources Committee:

3. Safety Policy Update, Policy Section 4.11 of the Jekyll Island-State Park Authority Policy Manual

Committee recommend adoption of Safety Policy Update, Policy Section 4.11 of the Jekyll Island-State Park Authority Policy Manual passed unanimously.

Committee of the Whole:

4. Ordinance #O-2019-3, Unlawful Camping

Committee recommended adoption of Ordinance #O-2019-3, Unlawful Camping passed unanimously.

5. Resolution of Amendment to the 2014 Jekyll Island Master Plan to Convert from Undeveloped Area to Developed Land Twelve Acres for the Jekyll Island Campground Expansion

Committee recommended adoption of Resolution of Amendment to the 2014 Jekyll Island Master Plan to Convert from Undeveloped Area to Developed Land Twelve Acres for the Jekyll Island Campground Expansion passed unanimously.

6. Resolution of Amendment to the 2014 Jekyll Island Master Plan to Convert from Undeveloped Area to Developed Land Approximately Three Acres for a Public Safety Complex

Mr. Hooks noted the land being considered for both Master Plan Amendment areas had been walked and studied by both the JIA Conservation team and JIA Landscape architect to survey for significant trees and other geographic features.

Committee recommended adoption of Resolution of Amendment to the 2014 Jekyll Island Master Plan to Convert from Undeveloped Area to Developed Land Approximately Three Acres for a Public Safety Complex passed unanimously.

7. Fourth Amendment to Lease with Budget Motels, Inc. d/b/a Days Inn & Suites — Jekyll Island

Committee recommended approval of the Fourth Amendment to Lease with Budget Motels, Inc. d/b/a Days Inn & Suites – Jekyll Island passed unanimously.

Mr. Krueger moved to adjourn; seconded by Mr. Atkins. The vote was unanimous. The meeting concluded at 10:32 a.m.

MEMORANDUM

TO:

COMMITTEE OF THE WHOLE

FROM:

NOEL JENSEN, CHIEF OPERATIONS OFFICER

SUBJECT:

OPERATIONS MONTHLY REPORT – DECEMBER 2019

DATE:

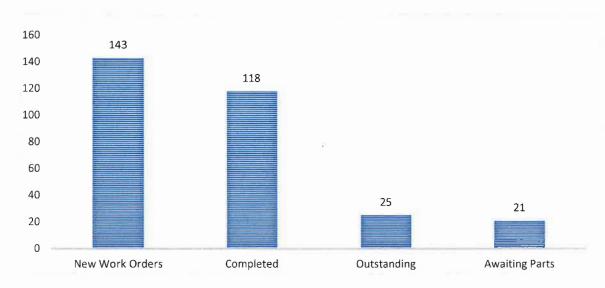
1/6/2020

PUBLIC SERVICES

December Highlights:

- Roads and Grounds and Facilities departments maintained Holly Jolly tree lighting displays with rain being a major contributing factor to interruptions.
- Summer Waves staff began prepping for Lazy River rehabilitation.
- Roads and Grounds continued winter trimming of bike paths, road shoulders and road overheads.
- Facilities craftsmen completed fabrication and installation of desks for JIA staff.
- Vehicle maintenance performed 100% of preventative maintenance for the month of December.

Department Work Orders

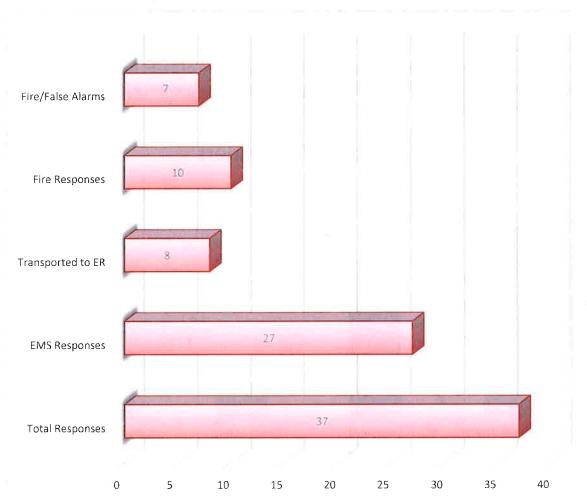


PUBLIC SAFETY – Fire & EMS

December Highlights:

- Completed 274 hours in staff training for the month.
- Continued follow up for ISO inspection by ISO field representative.
- Fire Marshall performed 41 fire inspections.
- Participated in three JIA events; Holly Jolly Parade, Big Truck Roundup and Winter Carnival/Fireworks.
- Performed standby duties for Glynn County EMS via mutual aid MOU.
- LEPC meeting at Glynn County EOC.

Jekyll Island Fire & EMS Responses



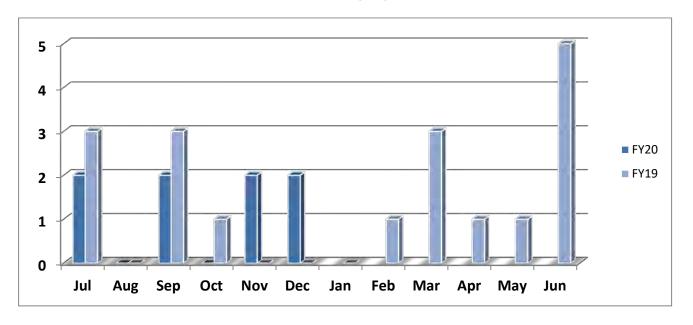
MEMORANDUM

TO: HUMAN RESOURCES COMMITTEE FROM: JENNA JOHNSON, HR DIRECTOR

SUBJECT: HUMAN RESOURCES COMMITTEE REPORT

DATE: 1/21/2020

JIA Workers Compensation Claims: (Target goal for FY20 = 9).



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
FY20	2	0	2	0	2	2							8
FY19	3	0	3	1	0	0	0	1	3	1	1	6	19

JIA Employee Census: 335

Month	Full time	Part Time	Seasonal	Interns	Total Employees
Dec	174	139	5	17	335

Recognition:

- Pocket Praise Kudos.....Thank you for going above and beyond!
 Alexandra Waters with Administration

o Retirements:

o None

Meet our January Featured Employee: Rick Oprendek



Originally from Falls Church, Virginia, Rick has lived in the Golden Isles for 4 years!

In Golf Cart Guest Services, Rick enjoys welcoming and greeting golf course guests, assisting with equipment and maintaining the golf carts along with other club assets by ensuring equipment is properly cleaned and stored. Rick especially enjoys meeting & chatting with visitors from all over the world while assisting them with their Jekyll Island experience to ensure it is memorable and that they leave wanting to return!

Rick is active in his homeowner's association and supports the First Tee of the Golden Isles! Before retiring to the Golden Isles, Rick

supported the Intelligence Community in Washington DC for 35 years. He doesn't miss the snow and ice but will still visit family in Northern Virginia - weather permitting!

MEMORANDUM

TO: HISTORIC PRESERVATION/CONSERVATION COMMITTEE

FROM: BEN CARSWELL, DIRECTOR OF CONSERVATION

SUBJECT: CONSERVATION UPDATE

DATE: 1/21/2020

Research and Monitoring

• The bald eagle pair that nests off the Crane Trail has hatched at least one chick.

• The camera system to monitor the recovery of the marsh at the thin-layer dredge material placement site was redeployed after being removed for safekeeping during hurricane season. Latest images viewable here:

https://www.senserasystems.com/public/embed/M88810468115.

Thanks to an additional equipment investment by The Nature Conservancy, the tower is now equipped with 4 additional guy-lines at the mid-level. We also added more rebar anchoring to the base. These adjustments make the equipment safer staying deployed in the marsh in higher winds.

Management and Planning

- Staff will be working diligently this Spring with the goal of having a Conservation Plan update ready for Board consideration around the end of this fiscal year. We have contracted with Exum Associates, Inc. to facilitate stakeholder engagement with development of proposed plan updates. The original plan was comprehensive and retains a great deal of utility. Therefore, our approach is not a major re-write. Nonetheless, some important adjustments are called for that will be brought forward and vetted through a public process. Jay Exum also led the development of the current plan.
- Conservation staff have supported the executive team in the development and presentation to Georgia Power of proposed restoration, mitigation, and ongoing maintenance measures in response to the Georgia Power transmission line rebuild project on the causeway.

Outreach and Leadership

- Director Ben Carswell delivered a revetment project update to the Villas homeowners association annual meeting and presented a concept for potential future shoreline protection and restoration approaches.
- Conservation Land Manager Yank Moore joined COO Noel Jensen to participate in the Glynn County Shoreline Task Force meeting which is helping plan county wide shoreline resiliency strategies with support from a Coastal Incentive Grant.

Personnel and Professional development

- Both of our 6-month Americorps positions will be cycling out at the end of February. Selections are currently being finalized for incoming new members who will start in March
- Ben Carswell has renewed his training in basic wildland firefighting.

MEMORANDUM

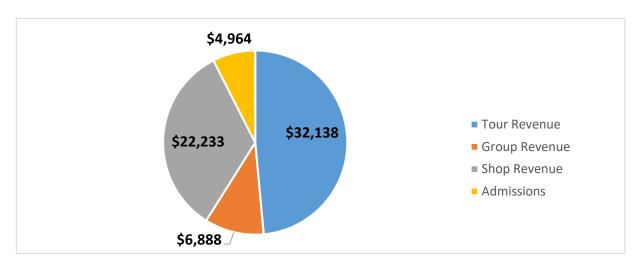
TO: COMMITTEE OF THE WHOLEFROM: ANDREA MARROQUIN, CURATORSUBJECT: HISTORIC RESOURCES UPDATE

DATE: 1/21/2020

Jekyll Island Museum Paid Tours: Public: 2,119 Admissions: 1,809

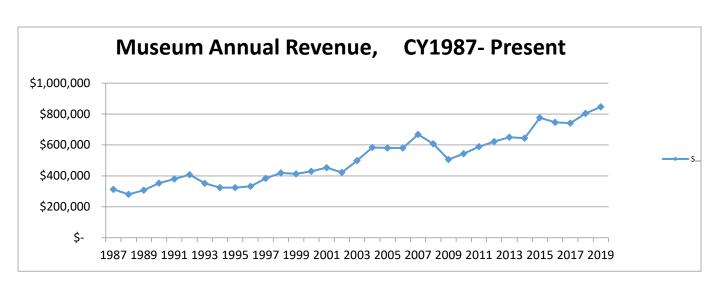
Group: <u>604</u>

Tour Total: 2,723 Total Visitation: 4,532



The Jekyll Island Museum earned the most ever recorded for the month of December in Public Tours, Shop Revenue, and Total Revenue. It also achieved record visitation levels for the month of December, topping prior monthly visitation records previously established 26 years ago in 1994.

The Jekyll Island Museum also earned \$846,234 in gallery admissions, tour, and retail income in CY2019, achieving the highest Total Revenue ever listed for the museum on records dating back to 1987.



Special Events

 The Jekyll Island Museum produced an additional \$60,340 in in Historic District Property Rentals in CY 2019.

Historic District Property Rentals, CY 2019 – 2,645 Attendees

39	Event Rentals	\$60,340
21	Other Property Rentals	\$46,040
18	Faith Chapel Rentals	\$14,300

- **Faith Chapel Visitation, CY2019 –23,490 Attended** Annual visitation to Historic Faith Chapel was the second highest ever documented, following last year's record numbers.
- **CY 2019 Specialty Programs 2,521 Attended, \$36,435 earned** Two new educators were added to the Jekyll Island Museum staff with the opening of the Mosaic in 2019. As a result, the museum increased both visitation and revenue for its paid specialty programs, including holiday offerings described below. In addition, a number of free activities were also added to the program calendar, providing an assortment of fun and affordable activities for island guests.
- **Holidays in History 2019 1,375 Attended** The Jekyll Island Museum invited guests to enter the glittering world of the Jekyll Island Club with Holidays in History tours of the Historic District. Throughout December, guests explored the holiday traditions of the Jekyll Island Club.
- **Holly Jolly Light Tours 2019 621 Attended** The Jekyll Island Museum offered jolly holiday trolley rides to view over half a million lights around the island. Guests enjoyed the magical wonders of the season, from historic live oaks dressed in their holiday best to light displays set in a coastal wonderland, and a stop at Faith Chapel.
- Christmas Twilight Tours 2019 93 Attended On select evenings in December, the
 Jekyll Island Museum offered special evening excursions showcasing the holiday stories and
 decorations of the season on Jekyll Island.
- **Historic Gingerbread House Building 47 Attended –** On December 20, 2019, the Jekyll Island Museum invited guests to design their own historic gingerbread house, inspired by the houses of the Club Era millionaires. The event provided an evening of family-friendly fun, festive holiday beverages, and prizes!
- **Christmas Concert 60 attended** The Jekyll Island Museum hosted a concert in Faith Chapel over the holiday season. The Joy Ringers from the Jekyll Island United Methodist Church presented a handbell chorus playing traditional Christmas carols. The concert was free and open to the public.
- **Adoration of the Christ Child** On December 13, Barbara Stevenson offered a presentation on the imagery depicted in Faith Chapel's stained glass window, "Adoration of the Christ Child."

Curatorial/Research

- **Historic District Christmas Decorations** Completed documentation of Christmas decorations for Historic district interiors and exteriors as well as new causeway decorations, to assist with future planning.
- **Mosaic Updates** Installed updated graphic and planned for new exhibits to be created for the museum gallery and hallway. Developed graphics and case work for rotating Transcontinental Telephone Exhibit and Women's Suffrage display. Completed a loan request form for the Wanderer Logbook. Provided requested content in support of Mosaic award nomination.
- **Wayside Panels** Sent in revisions for the Club Stables Wayside Panel. Awaiting drafts of 7 other panels for review.
- Collection Management Made plans for moving collections from Villa Marianna. Measured
 for 17 window shades to be installed on the second floor of Moss Cottage. Accessioned a colonial
 era coin from Horton House, as well as commemorative materials relating to the transcontinental
 telephone call. Working with volunteers to inventory and update catalog records for slide and
 oversize photo collections. Reorganized shelving at Villa Marianna to accommodate expanding
 collections. Conducted planning for a deep clean of Indian Mound Cottage to take place in
 January.
- **Records Software** Responded to technical questions pertaining to the RFP for records software and posted the answers.
- **CY 2019 Annual Shred Totals 9,445 lbs** Oversaw the secure disposal of approximately 9,445 pounds of documents for recycling in accordance with records policies and procedures over the course of CY 2019.
- CY 2019 Research/Records and Photo Requests Curatorial staff responded to 74
 Research and Records Requests and 31 photo requests in CY 2019.

Historic District/Preservation

- **Bond Fund** Met with AT&T contractors about running the phone lines for all of the newly installed elevators.
- **Hollybourne Cottage** Through the help of volunteers, Hollybourne's South Porch was prepped, refinished, and repainted. Volunteer carpentry projects were also completed, providing screening for the ductwork of the new HVAC system. Worked with contractors to begin roof repairs in response to a water leak at Hollybourne.
- **Crane Cottage** Met with Josh Hillmeyer to inspect roof leaks at Crane Cottage and met with a roofing contractor to get a bid for the repair.

MEMORANDUM

TO: COMMITTEE OF THE WHOLE

FROM: TERRY M. NORTON, GSTC DIRECTOR AND VETERINARIAN, ROB MAHON, GSTC GENERAL MANAGER

SUBJECT: GEORGIA SEA TURTLE CENTER UPDATE – DECEMBER 2019

DATE: 1/21/2020

"It's amazing all the things you can learn and see at the Georgia Sea Turtle Center. It's full of education and informative and interactive displays that work for any age group. The best part is seeing the cute turtles who are being rehabilitated. You can learn so much. They have a great gift shop!" TripAdvisor Review (December 2019)

Summary Comparisons with Prior Year (December 2019 vs. December 2018)

The GSTC visitation in December increased with admissions up 4% and admission revenue up slightly at 0.4%. Retail concessions increased nicely (up 18%) from the previous year. GSTC adoptions netted another positive month with number of adoptions and revenue both up 37% and 38% respectively.

Revenue Categories*

- December concessions \$61,207.77 was \$10,853.57 more than budgeted
- December admissions \$37,942.40 was \$264.60 less than budgeted
- Adoption (Sea Turtle) 187 | \$9,350

Donations (general) 72 | \$4,108.20

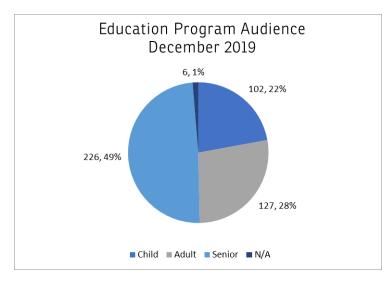
Memberships 33 | \$2,195

Behind the Scenes 72 participants | \$1,530

• Daily Programs 145

Sub-Total Education Reservations: 389 Clients | Revenues \$3,536.30

^{*}some online payments are received later



These numbers include select education activities including events and off-island outreach; does not include Eco-programs or Daily programs admissions.

Marketing/PR/Events/Grants/Pubs (continued pg. 2)

- Steen, D.A., S. Goetz, B. Ondich, M. Kaylor, A. Alterman, H. Weinstein, J. Gamby, J. Gorges, D.J. Stevenson, and T.M. Norton. 2019. An Investigation of Prey Discrimination by Neonate Red-Bellied Mudsnakes (*Farancia abacura*). Florida Scientist, 82(4): 129-133.
- 2019 Norton TM and Allender MC. Chapter 28 Natural History and Medical Management of Terrestrial and Aquatic Chelonians, In Medical Management of Wildlife Species: A Guide for Practitioners 1st Edition. Hernandez SM, Barron HW, Miller EA, Aguilar RF, and Yabsley MJ Eds. Wiley-Blackwell.
- 2019 Stacy BA, Chapman PA, Stockdale-Walden H, Work TM.....Norton TM. *Caryospora*-Like Coccidia Infecting Green Turtles (*Chelonia mydas*): An Emerging Disease With Evidence of Interoceanic Dissemination, Front. Vet. Sci., 22 October 2019 | https://doi.org/10.3389/fvets.2019.00372
- Terry Norton, Michelle Kaylor, Stephanie Stowell, Jamie Gamby, and Leah Adellman presented a diverse set of topics at the annual sea turtle rehabilitation workshop in Marathon Florida. Topics include sea turtle flotation abnormalities, kidney disease in Olive ridley sea turtles, hurricane evacuation protocols and experiences, head trauma management in sea turtles and social media highlights from the GSTC. Dr. Norton also lead a workshop on Sea Turtle Ultrasound. This was also a team bonding experience which included all the husbandry Americorp members.

Social Media, Website and Communications Updates: Trip Advisor: 2,113 reviews, ranking GSTC #4 out of #17 Jekyll attractions; FB: 46,890 likes | 47,499 following; Instagram: 17.5k followers

- Transformation Tuesdays have been a great success! They are most successful on Instagram. Gloria (mud turtle) post: 374 reactions, 34 comments, 16 shares on Facebook, 1,200 likes, 50 comments on Instagram. Terry (the human) post: 500 reactions, 29 comments, 19 shares on Facebook, 890 likes, 13 comments on Instagram.
- Our most popular Facebook video this month was Quasimodo vs. the candy cane ice block with 6.9k views, 315 reactions, 12 comments, and 71 shares.
- GSTC 2019 wrap up video was posted on Facebook on December 30. It received over 3,000 views, 270 reactions, 24 comments, and 54 shares just in two days before January 1. On Instagram (IGTV), it received over 1.5K views, 300 likes, and several shares and comments.

Education

- Jingle Shells took place on December 14th. There were 168 participants. We had four activity tables throughout the center: writing letters to the turtle patients; sugar cookie decorating; "Hot-or-Cold Stunned" game (like pin the tail on the donkey); and eco-friendly gifting. Our mascot Scute made two appearances during the event. We fed a candy cane-shaped seafood ice block to Quasimodo during the 11:00 A.M. program.
- Registrations for Sea Turtle Camp 2020 launched on December 2nd. We sold 7 camp spots in December. In January, we will send out applications for Junior Camp Counselors.

Rehabilitation

	Sea Turtle	Other Patients	
New Patients	1	14	
Current Patients	18	31	
Released Patients	3	1	
Transferred Patients	0	3	
Total Since 2007	871	1,711	

Research & Patrol

- We are continuing our long-term efforts to understand the ecology and conservation of turtles on and around Jekyll Island. Since it is winter and the temperatures are low, we did not capture any new turtles in the field. All 16 radio-telemetered Box Turtles continue to be tracked once per week on the golf courses and near residential homes.
- December 11th: Marine Debris Research AmeriCorps Member Carrie Zamonski was invited to represent the GSTC at a meeting of the organization Jekyll Goes Green to exchange ideas and promote the current efforts in sustainability and marine pollution research at the GSTC.
- December 18th: Research AmeriCorps Member Macie Broussard was invited to speak about research at the GSTC at a meeting of the Jekyll Island Rotary Club.

AmeriCorps Program, Volunteer Program, and Marine Debris Initiative

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Service Hours								
	Monthly Total	YTD Date Total (see YTD period definitions)	Cumulative Total					
AmeriCorps Service Hours**	2,601.75	9,719.17	365,737.92					
Volunteer Hours**	727.5	1,688	72,423.59					
Marine Debris Hours*	56	320.25	9,296.08					
MDI & Volunteer Program								
MDI Clean Ups	0	2	70					
MDI Items Collected	1,431	5,560	353,582					
New Volunteers Oriented	0	0	225					
Volunteer Shadow Shifts	0	13	227					
Volunteer Advancements	0	0	264					

^{*}YTD Based off fiscal year (July 1, 2019-June 30, 2020) | **YTD Based off of AmeriCorps Program Year (September 1,2019-August 31,2020)