

**SECTION A
INVITATION TO BID
RFQ #356**

- A-01.** Notice is hereby given that the Jekyll Island – State Park Authority (“Authority” or “JIA”) will accept sealed bids for its Limited Scope Improvements to Jekyll Island Historic District Project in strict conformity with the bidding and Contract Documents. The work for the above referenced project consists of, but is not limited to, the work herein described as follows:

Improvements to 19 properties within the Jekyll Island Historic District to include: 14 handicap access ramps and walkways, 9 accessible wheelchair lifts within historic residences, existing porch and framing replacement, restroom finish/fixture upgrades and refurbishment, electrical and mechanical modifications and/or replacement of existing to accomplish the access improvements.

- A-02.** Each bid must be submitted on the prescribed Bid Form. All blank spaces for bid prices must be filled in, in ink or typewritten, in both words and figures, and the certification must be fully completed and executed when submitted.
- A-03.** Such sealed bids must arrive at the offices of the Authority on or before **5:00 p.m. Eastern Daylight Time, March 29, 2019**. Bidders are required to submit one set of complete hardcopy documents, all copies to be signed in blue ink by the Bidder’s contractually binding authority. Additionally, one complete set of documents must be provided electronically on a flash drive or CD. The bid package is to be inserted in a sealed envelope and clearly marked on the outside with “**RFQ 356**”, the submitting Bidder’s name, address, and delivered by the date specified to:

**Mr. Bruce Piatek – Director of Historic Resources
Jekyll Island-State Park Authority
100 James Road
Jekyll Island, GA 31527**

Faxed or emailed proposals are not responsive.

It is the sole responsibility of the Bidder to have their proposal delivered to the Authority on or before the deadline and at the location specified above. Bids delivered after the specified deadline or to a different location, for any reason, are non-responsive, will be returned, and will not be evaluated.

- A-04. COPIES OF BIDDING DOCUMENTS AND INFORMATION REGARDING THE PRE-BID CONFERENCE MAY BE OBTAINED FROM THE ARCHITECT OF RECORD LISTED BELOW:**

**Studio 8 Design Architects, Inc.
2722 N. Oak Street
Valdosta, Georgia 31602
229-244-1188
info@s8darchitects.com**

Bid Documents are available in whole sets and to prime contractors only. For printed documents the contractor will be charged the actual cost of printing and shipping documents. Requests for documents shall be accompanied by a street address, telephone number and shall identify the purchaser as a prime contractor. Also, provide the current E-mail address where addenda may be forwarded.

From the date that this Invitation To Bid (ITB) is issued until a bidder is selected and the selection is announced, there will be no communication for any reason, except during the pre-bid conference, between a bidder and any State employee other than the contracting officer listed in Paragraph A-03 or A-04 regarding this ITB. JIA reserves the right to reject any bid for violation of this provision. No questions other than those submitted in writing will be accepted, and only written responses will be binding upon JIA.

IMPORTANT

A **MANDATORY PRE-BID CONFERENCE** will be held at the **Infirmary Building located at 101 Old Plantation Road, Jekyll Island, Georgia 31527 on March 7, 2019 at 10:00 A.M.** JIA reserves the right to disqualify a potential bidder due to a failure by the bidder to arrive for the pre-bid conference by the scheduled time. Failure to attend a mandatory pre-bid conference and/or site visit will automatically result in disqualification from the bid process.

- A-05.** JIA reserves the right to reject any or all bids and to waive technicalities and irregularities.
- A-06.** All bids submitted in response to this Invitation to Bid shall be made in accordance with the applicable provisions of Georgia Law.
- A-07.** All expenses for preparing and submitting bids are the sole cost of the party submitting the bid. JIA is not obligated to any party to reimburse such expenses. All submittals, upon receipt, become the property of JIA. Labeling information provided in submittals as “proprietary” or “confidential”, or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the bid documents will remain confidential until final award.

JIA Contracting Officer:

Mr. Bruce Piatek – Director of Historic Resources
Jekyll Island-State Park Authority
100 James Road
Jekyll Island, GA 31527
912-635-5094
bpiatek@jekyllisland.com