

REQUEST FOR QUOTE – RFQ 334

July 1, 2019

Jekyll Island Road Resurfacing

Approximately 3.1 miles

Glynn County, Georgia

1.0 Scope of Work and Bidding Guidelines

Sealed bids will be received for a contract that includes: approximately 3.1 miles of asphalt overlay repair and installation, asphalt construction, stop bars and manhole spacers per GDOT Standard Specifications, 2013 Edition.

Paving is limited to the following (Mileage is approximate, please field measure):

1. S. Old Plantation Rd Boundaries: Capt. Wylly to North Riverview (0.63mi)
2. Sheldon Ave. Boundaries: S. Old Plantation to North Riverview (0.36mi)
3. Borden, Bryce, Barron, Bliss, Nelson, Tyler, Porter, Thorne, King Lanes: Both east/west and north south sections. (approx. 0.10mi/each)
4. Tidelands Entrance Road terminating 75' from S. Riverview
5. Macy & Rockefeller Lanes (0.07mi/each)
6. St. Andrews Drive (0.53mi)
7. Crane Road 12' wide from Flash Foods to Lift Station 15 (0.28mi)
8. St. Andrews Beach Park Road and Parking Spots (approx. 0.40mi)
9. Maintenance Lane (south end of loop approx. 0.2mi)

Bids should be submitted in lump sum for each road as individual line items (1-9) and cost shall be inclusive of all labor, materials and equipment needed to perform the overlay per GDOT Standard Specifications, 2013 Edition and all applicable provisions and supplemental specifications that apply to this project.

Bids will be received until Thursday, August 8, 2019 at 2:00 pm. and publicly opened and read.

Please mail or deliver bids to:

Jekyll Island Authority

Attn: Noel Jensen

100 James Road

Jekyll Island, GA 31527

(include bid number on the outside of the envelope)

An optional pre-bid meeting will be held at the Crane Road repair location (Circle K Parking Lot) on Thursday, July 18, 2019 at 2:00 pm. All bidders are encouraged to attend.

Technical questions regarding the project should be directed to Noel Jensen njensen@jekyllisland.com submitted in writing no later than Friday, July 26, 2019 at 2:00 p.m. Questions will be answered in an addendum no later than Tuesday, July 30, 2019 at 12:00 p.m.

All testing will be the responsibility of the contractor and shall meet the requirements outlined in the GDOT Sampling, Testing and Inspection Guide.

Contractor must use suppliers on the appropriate GDOT Qualified Products List (QPL).

The owner reserves the right to reject any and all bids and to waive any irregularities. No bid may be withdrawn for a period of 120 days after date of time set for opening of bids.

The Contractor will be expected to complete the entire work of the contract no later than 45 days from receiving notice to proceed.

The use of GDOT Standard Specifications, 2013 Edition, and applicable special provisions and supplemental specifications apply to this project. Applicable GDOT specifications govern over any conflicting requirements that may be found in the Agreement, Supplemental General Provisions, and General Conditions.

1.1 Right to Protest/Proposal Challenges

- a) Proposers to this RFP are required to respond at their own risk and expense. By responding to this RFP, Proposers acknowledge, understand and accept the Authority's Reserved Rights set forth above.

- b) Filing of protest
 1. Subject of protest – Any Proposer may file a Protest on any phase of the solicitation, request for proposal, or award process, including but not limited to specifications, solicitation, contract language, evaluation criteria, or award.
 2. When a protest is filed, it shall be made in writing to the Executive Director of the Authority and shall be filed in duplicate within 10 days after the Protestor knew or should have known of the facts giving rise thereto. Provided, however, that Protests concerning specifications, evaluation criteria, or other matters pertaining to the solicitation document shall be filed no later than five days prior to the Proposal Submission Deadline Date. A protest is considered filed when received by the Executive Director at the offices of the Authority. Protests which are not filed in a timely fashion as set forth above shall not be considered.
 3. Form of Protest – All envelopes containing protests shall be labeled "PROTEST." A written protest shall include as a minimum the following:
 - a. The name and address of the Protestor.
 - b. The signature of the Protestor or its representative. The Protestor must be authorized to act on behalf of the Proposer.
 - c. Appropriate identification of the solicitation document, and if a contract has been awarded, its number.
 - d. A statement of reasons for the protest.
 - e. Supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time; in which case the expected availability date shall be indicated. If a future expected availability date is given, the Protestor should supplement the Protest when the additional materials become available and should indicate on the materials submitted that they are "supplemental" and indicate whether the submission of the materials constitutes the final submission of materials for the Protest (unless requested to submit additional materials by the Executive Director or Authority). Provided, however, that the Executive Director shall not be prohibited from making a decision on a Protest prior to receipt of final Protest materials from the Protestor.
 - f. The form of relief requested.

4. All protests should be mailed to the Executive Director or delivered by hand to the following address:

Executive Director
Jekyll Island Authority
100 James Road
Jekyll Island, GA 31527

c) Stay of Procurement During Protest

When a Protest has been filed in a timely fashion and before an award has been made, the Authority shall make no award of a contract until a final decision has been issued, unless the Authority makes a written determination that the award of the contract without delay is necessary under the circumstances to protect the interests of the Authority.

d) Information on Protests

The Executive Director or the Authority shall, upon written request, make available to any interested party, information submitted that bears on the substance of the Protest except where such information is permitted or required to be withheld by law or regulation.

e) Decision on Protests

1. The Executive Director shall review all information submitted with the Protest, including any additional information requested from the Protestor, and shall issue a written decision on the protest as expeditiously as possible after receiving all relevant requested information.
2. Available remedies – If the Executive Director determines that the Protest is valid, the Executive Director shall determine the appropriate remedy. Available remedies include but are not limited to the following:
 - Modification of the solicitation document and extension of the solicitation period;
 - Cancellation of the solicitation; or
 - Cancellation of the selection or award of contract.

f) Appeal to the Authority

1. If a Protest is denied by the Executive Director or his or her designee, the Protestor may make an appeal to the Authority within 5 days after the denial by the Executive director or his or her designee.
2. No appeal will be considered if the Protestor has not first filed a Protest with the Executive Director and received a decision.
3. An appeal shall contain all information included in the original protest together with the decision of the Executive Director or his or her designee and all other information relevant to the basis for the appeal.
4. The envelope containing an appeal shall be marked "PROTEST APPEAL" and shall be mailed or hand delivered to the following address:

Executive Director

Jekyll Island Authority

100 James Road

Jekyll Island, GA 31527

5. While a Protestor may request a hearing before the Authority for an appeal, it shall be within the discretion of the Authority to determine if a hearing is granted.
6. The Authority shall have 30 days after an appeal is filed or a hearing is held whichever is later to make a decision on a protest appeal. This period may be extended for good cause for a reasonable time not to exceed 30 days, barring extraordinary circumstances justifying a longer extension, including, but not limited to, such events as hurricanes.
7. The Authority's decision shall be in writing and shall be sent to the Protestor.
8. The decision of the Authority shall be final and no further appeal to the Authority will be allowed.

g) Costs

In no event shall a Protestor be entitled to recover any costs incurred in connection with the protest of a solicitation, including bid or proposal preparation costs, protest preparation costs, or attorney fees.

h) Exclusive Remedy

This Procedure shall be the exclusive method for asserting a claim against the Authority arising out of or relating to any procurement conducted by the Authority.