



For Office Use Only	
Date	_____
Received	_____
Payment	_____
Product	_____
Photos	_____
Contacted	_____
Info	_____
mailed	_____
Space #	_____

**Vendor Application & Requirements**  
**Beach Music Festival**  
**August 12 & 13, 2011**  
**Great Dunes Park, Jekyll Island**

**Applicants please Print Clearly and Fill in All Information**

Company Name: \_\_\_\_\_

Application made by: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

**Fees:**

\$10.00 Application Fee (Non-Refundable) \$ \$10.00

\_\_\_\_\_ (qty) 10x10 Space at \$100.00 each \$ \_\_\_\_\_

**Total amount due for Application and Space fees** \$ \_\_\_\_\_

- **Description** of items to be sold or service performed (please be very specific)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Check List for Application:**

- **Completed application**
- **Payment**
- **Three photos** of your set up and products. Select one form of photo delivery:  
 \_\_\_\_\_ Email \_\_\_\_\_ Mail photos with application

**PLEASE READ PAGES THREE AND FOUR then sign below indicating you understand the terms of this Application and Requirements for a Vendors.**

Print Vendor Name \_\_\_\_\_

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

**Forms of payment accepted:**

- Money order
- Credit Card
- NO PERSONAL CHECKS OR CASH WILL BE ACCEPTED

**Total amount due for Application and Space fees**      \$ \_\_\_\_\_

Please charge my: _____ Visa    _____ Master Card    _____ Amex Card
Card Number: _____ Exp: _____
Billing address (if different) _____
Organization Name: _____
Contact Person: _____
Business Address: _____
City: _____ State: _____ Zip: _____
Phone: ( _____ ) _____

**To Apply:**

**COMPLETE AND RETURN ONLY PAGE 1 & 2, of this Application. Include payment and photographs of setup and product, if applicable, to:**

- **2011 Beach Music Festival, 100 James Rd., Jekyll Island, Georgia 31527, Attn: Nancy Kring Rowan.**
- **Only completed packages containing application, photos and payment will be put before the selection committee for consideration.**

**Application with method of payment must be received by July 1, 2011**

Questions: Nancy Kring Rowan – [nkringrowan@jekyllisland.com](mailto:nkringrowan@jekyllisland.com)

(Please keep pages 3 & 4)

**Beach Music Festival  
Official Requirements for Vendor Applicants**

- **Due Date:** Application, photos and method of payment are due by close of business on **July 1, 2011**
- **Notification Date:** All accepted applicants will be notified no later than **July 15, 2011. Please do not contact us.**
- **Accepted applicants** will receive an email notification welcoming them to the event and a Vendor Package of Information sent in the mail.
- **Only completed packages containing application, photos and payment will be put before the selection committee for consideration.**
- **Refunds:** There will be NO REFUNDS for any reason, after vendor is accepted into festival.
- **Hours:**
  1. **“Load In”** Friday, August 12, 12:00 p.m. - 5:00 p.m.
  2. **Vendors** must be set up on Friday(sooner you set up the sooner you may start selling)
  3. **No one** will be allowed to load in on Saturday morning.
  4. **Overnight Security** will be provided.
  5. **Operation Hours:**

Contracted Selling Times:  
Saturday, August 13, 12:00 p.m. – 6:00 p.m.
  6. **No early teardowns or departures.** You must be “Open-for-Business” until completion of the event at 6 p.m. Saturday, August 13.
- **Change Banks:** Please come prepared. The Jekyll Island Authority will not be able to provide change banks.
- **Water:** Vendors are responsible for their own water. Running water hoses from spigots to your booth will not be permitted.
- **Food & Drink:** vendors are not allowed to sell food & drink for consumption. Food products sold as a packaged gift items are permissible.
- **No electricity will be available.** Only **quiet generators** will be allowed.
- **Parking:** All vendor vehicles and trailers will be provided parking in a designated area. **NO VENDOR PARKING IN LEASED SPACES OR BEHIND LEASED SPACES.**
- **Georgia sales tax-** Vendors are responsible for collecting and reporting all Georgia sales tax.
- **Booth Appearance** – Be prepared to set up your space in accordance with the appearance represented in your three submitted photos. Vendors are partly chosen on the professional appearance of their booth.

- **Assignment** of vendor spaces will be at the discretion of the festival committee.
- **No guarantee** of product exclusivity shall be given to any vendor.
- **Jekyll Island Parking Fee** – The \$5.00 Daily Jekyll Island State Park Parking Fee does apply to all vendors.
- **A vendor understands** that the space size they lease shall accommodate their unit, including any hitch and awnings and that you will be charged for additional space should you go over your designated area. Space is limited and all equipment, supplies, and display must be located within the dimensions of the designated space. The overall appearance of your vending area, as well as your staff, is considered for involvement in future events. Vendors agree to keep their lease space and surrounding area clean and clear of all garbage and debris. Within their own space, vendors will provide garbage containers for their customers' use. Please note that the overall behavior of your business and your staff is also considered for involvement in future events.

### **About Jekyll Island**

**Jekyll Island** is a barrier island on Georgia's coast – midway between Jacksonville, FL. And Savannah, GA. Accessible by car just minutes from I-95, Jekyll Island offers a variety of amenities, including 10 miles of beach, four golf courses, a 250-acre Historic Landmark District, water park, tennis center, and an array of lodging options including hotels, cottages and campgrounds. Owned by the State of Georgia and managed by the Jekyll Island State Park Authority, Jekyll Island has had development limited to just 35 percent of its available land area. This unique aspect of Jekyll Island serves to preserve the critical barrier island ecosystem, and provides guests with a unique escape from the crowds and complications of other beach resort destinations. Please visit [www.jekyllisland.com](http://www.jekyllisland.com) for more information on accommodations and directions or call 1-877-4JEKYLL.