



For Office Use Only	
Date	_____
Received	_____
Payment	_____
Product	_____
Photos	_____
Contacted	_____
Info	_____
mailed	_____
Space #	_____

Food Vendor
Application & Requirements
Beach Music Festival
August 12 & 13, 2011
Great Dunes Park, Jekyll Island

Applicants please Print Clearly and Fill in All Information

Company Name: _____

Application made by: _____

Address: _____ City: _____

State: _____ Zip Code: _____ Cell Phone (_____) _____

Email Address: _____

Fees:

<input checked="" type="checkbox"/> \$10.00 Application Fee (Non Refundable)	\$ <u>10.00</u>
<input type="checkbox"/> (qty) 10x20 Space at \$200.00 each	\$ _____
Total amount due for Application and Space fees	\$ _____

▪ **General Description** of food items to be sold

- Check list for application:**
- **Completed Application**
 - **Payment**
 - **Complete menu**
 - **Certificate of Liability Insurance (see below)**
 - **Three photos** of your food and set up (see set up requirements). Select one form of photo delivery:
 Email Mail photos with application

PLEASE READ PAGES THREE AND FOUR then sign below indicating you understand the terms of this Application and Requirements for a Vendors.

Print Vendor Name _____

Vendor Signature _____ Date _____

Forms of payment accepted:

- Money order
- Credit Card
- NO PERSONAL CHECKS OR CASH WILL BE ACCEPTED

Total amount due for Application and Space fees \$ _____

Please charge my: _____ Visa _____ Master Card _____ Amex Card
Card Number: _____ Exp: _____
Billing address (if different) _____
Organization Name: _____
Contact Person: _____
Business Address: _____
City: _____ State: _____ Zip: _____
Phone: (_____) _____

To Apply:

COMPLETE AND RETURN ONLY PAGE 1 & 2, of this Application. Include Payment and photographs of setup and product, if applicable, to:

- **2011 Beach Music Festival, 100 James Rd., Jekyll Island, Georgia 31527, Attn: Nancy Kring Rowan.**
- **Only completed packages containing application, photos and payment will be put before the selection committee for consideration.**

Application with method of payment must be received by July 1, 2011

Questions: Nancy Kring Rowan – nkringrowan@jekyllisland.com

(Please keep pages 3 & 4)

**Beach Music Festival
Official Requirements for Food Vendor Applicants**

- **Application Due Date:** Application, photos, current certificate of liability and payment are due by close of business on **July 1, 2011**
- **Notification Date:** All accepted applicants will be notified no later than **July 15, 2011. Please do not contact us.**
- **Accepted applicants will receive** an email notification welcoming them to the event and a Vendor Package of Information sent in the mail.
- **Only completed packages containing application, photos (in not submitted by email), a current certificate of liability and payment will be put before the selection committee for consideration. .**
- **Hours:**
 1. **“Load In”** Friday, August 12, 12:00 p.m. - 5:00 p.m.
 2. **Vendors** must be set up on Friday(sooner you set up the sooner you may start selling)
 3. **No one** will be allowed to load in on Saturday morning.
 4. **Overnight Security** will be provided.
 5. **Operation Hours:**
 - Contracted Selling Times:
 - Saturday, August 13, 12:00 p.m. – 6:00 p.m.
 6. **No early teardowns or departures.** You must be “Open-for-Business” until completion of the event at 6 p.m. Saturday, August 13.
- **You must present** a current **Certificate of Liability Insurance** in the minimum amount of \$1,000,000 with the Jekyll Island Authority listed as additionally insured.
- **Electricity** - only **quiet generators** will be allowed..
- **Vendors may not use Styrofoam.** As we move toward making our event more eco-friendly we encourage you to use paper or plastic products.
- **Refunds:** There will be NO REFUNDS for any reason, after vendor is accepted into festival.
- **Change Banks:** Please come prepared. The Jekyll Island Authority will not be able to provide change banks.
- **Set up Requirements:**
 1. Each food vendor unit must have a floor that shall be smooth, cleanable and durable. Surfaces may be vinyl or plastic.
 2. Each food vendor unit must have an employee hand washing station.
 3. Each food vendor unit must have a Fire Extinguisher.
- **No dumping of waste** on the ground will be allowed. All waste must be disposed of in the proper receptacles located within the venue. If caught dumping waste on the ground you will be fined \$300.00, asked to leave the festival and forfeit involvement in future events.
- **Water** will be available but cannot be connected to individual booths.
- **Ice** will be available for sale at the event’s alcohol and beverage tent.
- **Coca Cola is an official sponsor of this event.**
- **You may only sell Coca Cola products** for \$2 each (including tax) for a 16oz bottle. Only packaged drink products, sodas and bottled water from the selected company are to be sold by festival vendors.

- **Georgia sales tax-** Vendors are responsible for collecting and reporting all Georgia sales tax.
- **Booth Appearance** – Be prepared to set up your space in accordance with the appearance represented in your three submitted photos. Vendors are partly chosen on the professional appearance of their booth.
- **Parking:** All vendor vehicles and trailers will be provided parking in a designated area.
- **Jekyll Island Parking Fee** – The \$5.00 Daily Jekyll Island State Park Parking fee does apply to all vendors.
- **Assignment** of vendor spaces will be at the discretion of the festival committee.
- **No guarantee** of product exclusivity shall be given to any vendor.
- **A vendor understands** that the space size they lease shall accommodate their unit, including any hitch and awnings and that you will be charged for additional space should you go over your designated area. Space is limited and all equipment, supplies, and display must be located within the dimensions of the designated space. The overall appearance of your vending area, as well as your staff, is considered for involvement in future events. Vendors agree to keep their lease space and surrounding area clean and clear of all garbage and debris. Within their own space, vendors will provide garbage containers for their customers' use. Please note that the overall behavior of your business and your staff is also considered for involvement in future events.

About Jekyll Island

Jekyll Island is a barrier island on Georgia's coast – midway between Jacksonville, FL. And Savannah, GA. Accessible by car just minutes from I-95, Jekyll Island offers a variety of amenities, including 10 miles of beach, four golf courses, a 250-acre Historic Landmark District, Water Park, tennis center, and an array of lodging options including hotels, cottages and campgrounds. Owned by the State of Georgia and managed by the Jekyll Island State Park Authority, Jekyll Island has had development limited to just 35 percent of its available land area. This unique aspect of Jekyll Island serves to preserve the critical barrier island ecosystem, and provides guests with a unique escape from the crowds and complications of other beach resort destinations. Please visit www.jekyllisland.com for more information on accommodations and directions or call 1-877-4JEKYLL.